



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL

Council Chambers
17 Buchanan Ave. South, Eagle Point, Oregon
January 28, 2014

REGULAR MEETING AGENDA

1. CALL TO ORDER – 7:00 P.M.
2. FLAG SALUTE AND INVOCATION
3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA
4. PRESENTATIONS
 - 4.1 Jackson County Fire District No. 3: 4th Quarter Performance Report – Fire Chief Dan Peterson
5. PUBLIC HEARINGS
6. CONSENT CALENDAR
 - 6.1 Presentation of Regular Meeting Minutes of January 14, 2014.
 - 6.2 Presentation of City Council Special Study Session of January 13, 2014.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
8. PRESENTATION OF BILLS TO BE PAID
9. OLD BUSINESS

If a physical accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).

City Council Agenda

January 28, 2014

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10. NEW BUSINESS

10.1 Discussion regarding the Main Street Bridge Overhang Evaluation by OBEC Consulting Engineers - Robert Miller, Public Works Director.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

12. STAFF REPORTS

12.1 Financial Department.

12.2 Planning Department.

12.3 Police Department.

12.4 Public Works Department.

13. INFORMATION

14. ADJOURN

AGENDA AND COUNCIL PACKETS ALSO AVAILABLE ON WEBSITE

www.cityofeaglepoint.org



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

JANUARY 14, 2014

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, and Aaron Prunty.

Council Members Absent: Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Paige Townsend with Rogue Valley Transit District (RVTD), Jerry Zieman and *Lorin Myers, Budget Committee; Suzi Collins and Millie Wewerka, Planning Commissioners; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Lorin Myers provided the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

There were no questions or comments regarding items not on the agenda.

4. PRESENTATIONS

There were no presentations.

5. PUBLIC HEARINGS

There were no public hearings.

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6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of December 10, 2013.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Councilor Brown seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. Council President Fierke inquired about payments to the Medford Irrigation District and Rogue River Valley Irrigation. The payments were for annual maintenance regarding water rights. In addition, Mr. Lawrence, City Administrator discussed a payment to Richard T. Brink Homebuilders to repair weather related broken pipes and damages at the Judge Stewart House. During those repairs, additional unrelated interior and exterior damages were identified and repaired, resulting in a nearly new restroom. Approximately \$12,500 will be reimbursed by insurance. There were no further questions or comments. Councilor Bilden moved to approve the Bills to be Paid including the additional bills list (Submission No.1) in the amount of \$104.50. Councilor Jenks seconded the motion. There was no further discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Jonathan Bilden, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

9. OLD BUSINESS

There was no old business to discuss.

10. NEW BUSINESS

10.1 Resolution No. 2014-01. A Resolution appointing Council Liaisons for Calendar Year 2014.

In accordance with the Eagle Point City Charter, Mayor Russell selected the following Council Liaisons:

Eagle Point Planning Commission – Councilor Sell

Jackson County School District No. 9 – Councilor Fierke

Medford Water Commission – Mayor Russell

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Rogue Valley Area Commission on Transportation (RVACT) – Councilor Jenks

Rogue Valley Council of Governments (RVCOG) Board of Directors - Mayor Russell

Rogue Valley Metropolitan Planning Organization (MPO) – Councilor Jenks

Rogue Valley Sewer Services (RVSS) – Councilor Brown

Southern Oregon Regional Economic Development Inc. (SOREDI) – Councilor Bilden.

Mayor Russell stated the same appointments were made last year and all had done a good job. There was no further discussion.

Mayor Russell asked for a motion to approve **Resolution No. 2014-01**. Council President Fierke made a motion to approve **Resolution No. 2014-01** and Councilor Prunty seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

- 10.2 Resolution No. 2014-02. A Resolution appointing Martin Casper to the Eagle Point Economic Development Commission.

Mayor Russell reported advertisement of a vacancy on the Eagle Point Economic Development Commission had been made in the Upper Rogue Independent and on the City's website. In accordance with the Eagle Point City Charter, Mayor Russell selected applicant Martin Casper to be appointed to the Eagle Point Economic Development Commission beginning immediately through December 31, 2016. Mr. Casper is a local realtor as well as a member of the Eagle Point and the Upper Rogue Chamber of Commerce. There was no further discussion.

Mayor Russell asked for a motion to approve **Resolution No. 2014-02**. Councilor Bilden made a motion to approve **Resolution No. 2014-02** and Council President Fierke seconded the motion. There was no discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Bill Fierke, aye; Wayne Brown, aye; Jonathan Bilden, aye; Kathy Sell, aye; and Bob Russell, aye. The motion passed unanimously.

- 10.3 Continued discussion regarding bringing bus service to Eagle Point, including results from the City's recent transit survey – Mike Upston, Planning Director.

Mike Upston, Planning Director, reviewed a PowerPoint presentation (Submission No. 2), providing a historical timeline of the survey process. It was noted the related Agenda statement included further details about the survey which was conducted to determine whether or not taxpayers would be willing to pay additional taxes for transit service. Only about 10% did not think it was needed at all. About 90% felt

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like on some level there would be benefit to public transit in Eagle Point. Approximately 2/3 of those from the mailed survey indicated they could pay more property tax. From the telephone survey, approximately 75% felt like it would be beneficial but only 1/2 would be willing to pay for it. Most respondents were property owners.

Mr. Upston explained the options of moving forward with a ballot measure, or stepping back and not moving forward at this time, or engaging the Rogue Valley Transit District (RVTD) to include the City in a future poll it will be conducting.

Paige Townsend of RVTD explained the City could wait until August to place the item on the ballot. However, a certified boundary map is required to be filed with the Jackson County Assessor's Office by March 31, 2014 in order to generate taxes beginning January 1, 2015, or filed by March 31, 2015 to generate taxes in 2016. Ms. Townsend pointed out that in all fairness to voters, a certified boundary map should be available. Discussion ensued about the balloting process, Jackson County's authority, and costs for a special election.

Mayor Russell asked for input by the Council. Council President Fierke stated the survey did not include ridership or costs, as discussed by Council. He explained the analysis showed 5% of the population does not have a car, which he believed would be the maximum percentage of ridership. A discussion ensued regarding the percentage of voters in favor of paying additional taxes. Council President Fierke noted the percentage of taxpayers not in favor, and concluded by stating his opposition.

As a vehicle owner, Councilor Prunty hoped his children would use the bus and thought that ridership may be for more than those that don't have a vehicle.

Councilor Jenks discussed the research regarding ridership, and her understanding about RVTD's commitment of providing a service if it collects tax revenues. Councilor Jenks also discussed the concept of using leverage generated as a result of the Metropolitan Planning Organization appropriating \$45,000, previously earmarked for Eagle Point, and giving it directly to RVTD.

Councilor Brown, based on citizenry comments, did not believe the citizens would vote in favor of transportation unless the City paid for it.

Mayor Russell reported receiving an email with a message from a Mr. Canty who requested him to share his comments about putting RVTD on the ballot to let the citizens decide. Mayor Russell stated he was inclined to do so. Discussion ensued about the possible negative impact to other ballot measures. Council President Fierke and Councilor Brown stated their preference of the Library. Councilor Jenks preferred to have all options in front of her rather than having them staggered. Councilor Bilden echoed a lot of the same concerns about the surveys as Council President Fierke. He further agreed about the target of 65% to put an item on the

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ballot. Councilor Bilden expressed concern about the number of taxing measures on the ballot. However, he agreed to do so if that was the decision of the Council.

Mayor Russell asked if there was anything to bring up for clarification for a future Council meeting. Councilor Brown stated that at some point the Council needed to get it out there to let everyone say what they wanted. Next, Councilors Prunty and Jenks expressed support to move forward with the ballot measure. Councilor Bilden was torn in light of the number of measures on the ballot but said he could be swayed to move forward. Council President Fierke remained opposed, citing the limited ridership and route, as well as the financial need of other issues such as water and streets, which he believed to be a higher priority.

A lengthy discussion followed about whether to go forward now or at some point in the distant future. At Councilor Jenks' request, Ms. Townsend provided additional information about forecasting ridership and service levels, noting the estimates had been extremely conservative. RVTD's average rider uses the bus 3 days per week. RVTD's total budget comes from: Ridership fares 10-20%; Property taxes - 25%; and the balance is from the Federal Transit Administration and some State funding.

Mayor Russell discussed the Steering Committee's positive support of RVTD. Mr. Lawrence stated there may be public comment from the audience and Mayor Russell invited the public to comment. Nancy Hanon of Eagle Point stated she thought it was time, that we're growing up now. She also provided input about the community's non-driving sector, and youth that sometimes hitchhike to get to bus service.

Next, Mr. Lawrence noted this item was on the agenda as a discussion item, and the February 25th Council meeting date was selected to bring it back for deliberation. Councilor Jenks requested the survey results be shared with all participants, as well as with the Economic Development Commission.

*Lorin Myers left the meeting at approximately 7:34 p.m.

10.4 Discussion regarding HB 3460 relating to medical marijuana dispensaries – Henry Lawrence, City Administrator.

Henry Lawrence, City Administrator, explained that House Bill 3460 had been in the news, and was passed by Oregon Legislature last session. Mr. Lawrence reviewed location limitations, security and vault requirements, and entry regulations to dispensaries. However, the House Bill is not clear as to whether cities are allowed to regulate dispensaries beyond what is in the Bill, which may be resolved by legislature at the next session.

Mr. Lawrence further reported that different cities have taken different positions or none at all. For the last several months, a committee has been working with the Oregon Health Authority (OHA) on its Rules which will go into effect on March 4,

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2014. Mr. Lawrence noted attachments to the Agenda Statement which included copies of House Bill 3460, OHA Draft Rules, and a 1,000 foot radius map from schools. Highway 62, Eagle Landing shopping center, and Ray's shopping center was not included in the 1,000 foot radius. Another provision of HB 3460 is that dispensaries could be located in commercial zones, industrial zones, and retail zones. However, one aspect of Eagle Point's zoning code is that retail facilities are not allowed in commercial zones. Another consideration is Eagle Point's Municipal Code which includes a provision to not issue a business license if a business is not in compliance with federal law. Mr. Lawrence discussed the possibility of holding an executive session if needed but noted that action would not be taken during the current meeting. Nonetheless, Mr. Lawrence reported on at least two occasions, the City had received inquiries about this. For the last couple of months, Mr. Lawrence's response had been that the City was waiting for the OHA to provide regulations and to receive the Council's direction, as well as to watch the upcoming agendas for more information.

Joe Kellerman, City Attorney, said there were good arguments on each side of the regulation issue but he did not make a recommendation. Mr. Kellerman explained there would be clarity after it worked its way through the courts or that legislature may provide clearer direction. However, Mr. Kellerman did not have a feel for what may be coming from the State. Mayor Russell asked Councilor Bilden and he said there had been talk about possible Bills in February but he didn't have anything definitive. Likewise, Police Chief Thompson said it was up to the courts to decide. Mr. Kellerman stated that either way, there could be a good faith objection. A brief discussion followed about area cities taking different approaches and legal implications. Further, Mr. Lawrence reported there had been a movement to place the issue on the November ballot to go the route of Colorado or Washington, in which case the whole issue would be a moot point.

Mayor Russell offered to receive public comment, and Wayne Duma of Eagle Point, came forward. Mr. Duma spoke on behalf of his wife, Susan Duma, R.N., who was sick and unable to attend the meeting. He read her handwritten message that described her career as a registered nurse for the past 29 years, working with children her entire career in the Head Start Program, juvenile corrections, and 8 years with a local pediatrician. She had seen firsthand, the devastation within families caused by the use of drugs such as marijuana. Her message said the most heartbreaking thing to see is the disintegration of the family, with the children being the casualties. She had seen children put in foster care, as well as elderly grandparents raising their children's children. Mrs. Duma's message expressed her desire to make it as difficult as possible to obtain this drug. She implored the Council to do everything in their power to keep it out of the community, and away from children and their drug seeking parents. Mr. Duma concluded by expressing his appreciation for the Council's consideration and time. There was no further public comment.

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Discussion followed about instructing staff on addressing inquiries. Mayor Russell stated the current laws had been in place without complaint since 1997; however, Mr. Lawrence clarified it was actually in place since 1999. There was discussion about following the Code. Council President Fierke suggested that due to potential litigation, an Executive Session be held after the Regular Council Meeting. For the record, Mr. Kellerman noted the Council had the authority to go into Executive Session for a generally agendaized item during the same session. He further interpreted Council President Fierke's comments and the nods of the Council to be the call for the Executive Session after the other agenda items.

- 10.5 Discussion regarding the Medford Water Commission's proposed Wholesale Customer Agreement – Henry Lawrence, City Administrator.

Henry Lawrence, City Administrator, introduced the sample model agreement that was included as an attachment to the Agenda Statement. Eagle Point's contract expires in several years but the Medford Water Commission requested comments about the sample contract by January 31. It was noted that the current contract is four pages and the new contract is eleven pages with minimal changes. Mayor Russell described the most recent meeting with the Medford Water Commission and deferred the contract to City Attorney Kellerman. Mr. Kellerman reported comparing the old and new contracts, stating it may be appropriate to discuss in Executive Session. Furthermore, Mr. Kellerman stated that since the retirement of Ed Olson, the relationship with the Administration of the Medford Water Commission had taken a turn away from inclusion and cooperation with the outside users. He clarified he was not saying they were bad people but that change in administration had changed the way they deal with outside cities. In addition, Mr. Kellerman went on to express his personal opinions regarding the Medford Water Commission and the history of the relationship with that Commission. Mr. Kellerman concluded this was one of the best municipal water supplies in the country but said with cooperation it could be so much better and save everyone a lot of money. Discussion ensued about providing comments to meet the Commission's deadline. The Council further agreed to hold a brief Executive Session after the meeting. Mayor Russell invited the public to speak but there was no public comment.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Council President Fierke asked about the Information Item on the agenda from Showa Japan, written in Japanese. Mayor Russell responded that in prior years, the message was a new year's greeting about having a prosperous new year. Council President Fierke reported attending the pre-session meeting of the School Board meeting. During that meeting, they discussed combining two separate White City elementary schools that are located next to one another. One building will be used for Kindergarten through second grade and the other as third through fifth grades. They are also heading in the direction of holding all day kindergarten. As a result, it appears that School District No. 9 will not likely have space as they may need the space to hold kindergarten. The School Board

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agenda was mostly a review of mandatory policies; however, a Weapons Committee meeting was scheduled to discuss costs and analysis.

Councilor Bilden reported on the Economic Development Commission which did not have a quorum but will continue to work on strategic initiatives and the work plan. Southern Oregon Regional Economic Development Inc. (SOREDI) and the League of Oregon Cities (LOC) had recessed until February. With regard to the Economic Summit on January 25th, it will be held in the Ashpole Community Center, beginning at 10:00 a.m. with keynote speakers: Mark VonHolle, Representative Mike McLane, and Mayor Russell. No reservations / open to the public.

Councilor Jenks reported on the January 14th meeting of the Rogue Valley Area Commission on Transportation (RVACT). One of the major discussion items was a request from Grants Pass and Josephine County to withdraw from the RVACT in order to form a separate area commission on transportation. Another significant discussion was about the formation of a technical advisory group (TAC).

Councilor Prunty was not able to attend the recent Parks and Recreation Commission meeting due to illness; however, the agenda item was about a Parks and Recreation survey.

Councilor Brown announced the Rogue Valley Sewer Services Board meeting would be held the following week.

Mayor Russell noted a successful Council Study Session from the previous night. With respect to the Santa Shop, he offered his congratulations to Councilor Kathy Sell and the volunteers on the success of the Santa Shop. Mayor Russell also announced an upcoming meeting with the Medford Water Commission.

12. STAFF REPORTS

Mike Upston, Planning Director, did not provide a report in addition to the agenda items.

Melissa Owens, Finance Officer, reported staff is working with the insurance carrier on a risk analysis. Each year, the City considers implementing better policies and training to get staff and other appointed members to training at reasonable cost. Ms. Owens planned to send information to the Council about training in Central Point and Medford scheduled in March. Additionally, staff is considering ways to reduce workers compensation and liability costs, and will be working on the budget next. Ms. Owens concluded her report by expressing appreciation to the Council for attending the Special Study Session.

Robert Miller, Public Works Director, reported the Parks and Recreation Commission is working on a new community survey. It will be circulated in the community and placed on the website and newsletter.

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Police Chief Thompson reported the flu had been running through the department. Nevertheless, good police work had continued and commendations would be made in the future. Chief Thompson also announced the opening for a new police officer. Another change is with Jackson County's Emergency Management which is now provided through the Sheriff's Office. Emergency Management is working on a full-scale exercise for earthquake preparedness with each city testing an element of their emergency operations plan.

There were no other staff reports.

13. INFORMATION

13.1 New Year's greetings from Showa, Japan.

There was no additional discussion regarding the information item.

At 8:54 p.m., Mayor Russell recessed the meeting for a short break, and announced the Council would hold an Executive Session after the break.

EXECUTIVE SESSIONS PURSUANT TO ORS 192.660(2)(f), To consult with counsel concerning information exempt from public inspection and regarding privileged matters; and ORS 192.660(2)(h), To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

At 9:01 p.m., Mayor Russell opened the Eagle Point City Council Executive Session regarding Item 10.4 on the Agenda pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(h). Following discussion, Mayor Russell closed the Executive Session at 9:29 p.m.

At 9:30 p.m., Mayor Russell opened the Eagle Point City Council Executive Session regarding Item 10.5 on the Agenda pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(h). Following discussion, Mayor Russell closed the Executive Session at 9:46 p.m.

13. ADJOURN

At 9:47 p.m., Mayor Russell reconvened the regular meeting of the Eagle Point City Council. There being no further business, Mayor Russell closed the meeting at 9:48 p.m.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Robert E. Russell, Mayor



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

JANUARY 13, 2014

SPECIAL STUDY SESSION MEETING MINUTES

1. Call to Order – 5:00 p.m.

Council Members Present: Bob Russell, *Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, and Aaron Prunty.

Council Members Absent: Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: A member of the press.

2. Discussion regarding financing of new water projects and refinancing existing water debt – Henry Lawrence, City Administrator.

Henry Lawrence, City Administrator, referred to Melissa Owens, Finance Officer, to present. Ms. Owens noted discussions had been held during the last several months which led up to this meeting. An overhead presentation was made and copies provided to the Council (Submission No. 1). City Staff attended a one-stop financing meeting wherein possible variations of borrowing scenarios were discussed. Of those, consideration was given to borrowing only what the City needed and not refinancing, borrowing and refinancing, and borrowing and paying off existing loans through internal loans.

Ms. Owens went on to explain that when the City first looked at the amount it needed, it was nearly \$3 Million, estimated at \$2,997,000. After closer review, it was determined the City could narrow down projects to approximately \$2.5 Million.

Ms. Owens discussed repaying an existing loan of \$1,366,986, at a current interest rate of 5%; and, an additional loan of \$355,354, at a current interest rate of 4.625%. The Rural Development Program (United States Department of Agriculture – U.S.D.A.) offers a

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40-year loan at an interest rate of 3.5% through the end of March, down from 3.75% last November. One of its requirements is that the City would have to borrow twice the amount it needs. Ms. Owens reviewed internal borrowing requirements per ORS 294.468.

Ms. Owens also discussed assumptions about financing and refinancing, which included:

- 10 year projections;
- 25 new homes per year;
- 4% water rate increase annually;
- 3% water SDC rate increase annually;
- 2% personnel cost increase annually;
- No new FTE staffing in Water Fund;
- Water rights purchases not budgeted;
- Capital projects from the 10-year plan;
- 2013/2014 Payoff 1997 USDA loan; and
- 2013/2014 Payoff Meter loan.

Next, Ms. Owens reviewed the projections which were included in the Agenda Statement. Discussion ensued about:

- A 4% water rate increase. Staff evaluated the percentage need and it was determined that any amount less than 4% could present problems.
- Conducting an annual assessment to determine if it is necessary to raise the rate every year.
- Adjustments depending on variables such as the number of homes, or a large business coming in.
- SDCs, SDC study, and new development paying for itself.
- Annual review of Capital Projects as part of the budget process.

It was further noted that future Councils could make decisions about projects and staffing, but once a loan is locked in, it has to be paid back.

Evaluation of the City's General Fund and other City funds was made to determine the City's ability to make an internal loan. Potential challenges could be experienced towards 2018 or 2019, if revenues fall below expenditures. Issues such as health insurance costs, PERS rates, or other drastic increases could make an impact but it was determined the City could handle making an internal loan.

Other points of discussion included:

- Rogue Valley Sewer Services' rates.
- Base rate of \$52 per month is required in order to qualify for Rural Development grants.
- Eagle Point's water rates being lower than other areas in the state.
- An annual review of Utility Rates.
- Stormwater rates set by Ordinance.
- Implementing water rates immediately or waiting a year.

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Mayor Russell complimented staff on how well organized the presentation was. A brief discussion followed. Ms. Owens stated the next step was to make sure the Council was supportive, and then they would move forward with the process through the Rural Development Program. Obtaining a pre-approval letter from Rural Development will lock in the current interest rate. Mr. Lawrence discussed the need for preparation of a federal environmental document, and working with landowners to obtain a site permit and land acquisition.

Discussion followed about the growth rate assumptions and housing starts. It is estimated that more than 25 new homes will be finished this year, with 24 new homes built last year (*Calendar Year 2013*). Council President Fierke expressed concern about taking on new debt based on the forecasted population numbers. Likewise, Mr. Miller added that the City had some of the same concerns and ran the numbers based on 1% population growth. Staff proposed one 1.6 MG tank at this time, which would resolve operational issues and accommodate modest growth. Discussion ensued about new building and growth limitations, and a possible SDC tiered rate structure for newer areas. Mr. Miller will follow-up by providing additional documentation on storage capacity goals and needs.

*Councilor Bilden left the meeting at approximately 5:32 p.m. and returned at 5:34 p.m.

Mr. Lawrence reported Councilor Sell was unable to attend the meeting and had contacted her to state her opinion for the record. She wasn't comfortable with a 4% annual rate increase, although she understood the issue would be reviewed annually based on available SDC contributions. Her major concern was the rate increase but she was supportive of internal borrowing. Further, Mr. Lawrence suggested the SDC fund should be repaid faster than the General Fund as those funds may be required for other items.

In order to move forward, the Council's support was needed but did not require a formal action. The Council nodded in approval and there was no spoken opposition.

3. Adjourn.

At 5:51 p.m., Mayor Russell closed the Special Study Session of the Eagle Point City Council.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Robert E. Russell, Mayor

C7/John 1-24-14

BILL LIST
1/28/2014

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
911 SUPPLY		SUPPLIES - POLICE	\$ 322.94
AMERICAN WATER WORKS ASSOCIATION		TRAVEL/TRAINING	\$ 230.00
BEST SIGNS, INC		VEHICLE MAINTENANCE/REPAIR	\$ 390.00
CHARTER COMMUNICATION		UTILITY	\$ 37.22
COSTCO WHOLESALE		SUPPLIES	\$ 118.85
DCBS FISCAL SERVICES		BUILDING PERMIT SRV CHARGE, OCT, NOV, DEC	\$ 1,448.50
DOUBLE D ELECTRIC		BLDG IMPROVEMENTS-HARNISH	\$ 3,360.00
GOMEZ YARD SERVICES		DITCH CLEANING	\$ 265.00
HAYS OIL COMPANY		FUEL/DIESEL	\$ 1,260.40
HORNECKER, COWLING, HASSEN & HEYSELL		CITY ATTORNEY - GENERAL BUSINESS	\$ 552.50
HUNTER COMMUNICATION		UTILITY	\$ 604.95
JOHNNY CAT INCORPORATED		SUPPLIES	\$ 1,051.73
LEAGUE OF OREGON CITIES		ADVERTISING - POLICE	\$ 20.00
LITHIA DODGE CHRYSLER JEEP #4		VEHICLE MAINTENANCE/REPAIR	\$ 24.95
MEDFORD WATER COMMISSION		WATER CONSUMPTION	\$ 27,930.94
MT SHASTA SPRING WATER		SUPPLIES	\$ 48.50
NEILSON RESEARCH CORPORATION		WATER TESTING	\$ 245.00
OREGON ASSOCIATION OF WATER UTILITIES		TRAVEL/TRAINING	\$ 370.00
OFFICE MAX		OFFICE SUPPLIES	\$ 34.24
PACIFIC OFFICE AUTOMATION		COPIER - CANON	\$ 289.61
PERSONNEL SOURCE, INC		TEMP SERVICES HARNISH, CODE, MUSEUM	\$ 543.42
PITNEY BOWES PURCHASE POWER		POSTAGE	\$ 1,000.00
SAFETY VEHICLE SYSTEMS		VEHICLE MAINTENANCE/REPAIR	\$ 8,890.01
SPRINT		UTILITY	\$ 134.57
TEKMANAGMENT, INC		COMPUTER SUPPORT	\$ 93.75
TRAFFIC SAFETY SUPPLY CO, INC		SUPPLIES - TRAFFIC	\$ 1,870.57
US BANK		CITY PURCHASE CARDS	\$ 4,090.05
VERIZON WIRELESS		UTILITY	\$ 240.14
WCP SOLUTIONS		SUPPLIES	\$ 1,139.00
WELBURN ELECTRIC INC		RESERVOIR MAINT/REPAIR	\$ 322.89
			<u>\$ 56,929.73</u>

REFUNDS

FORESTER JUSTIN	\$ 50.00
HYATT TABITHA	\$ 12.27
O'MALLEY MICHAEL	\$ 5.83
ROGER DAVIS	\$ 48.89
BARTLETT OUIDA	\$ 12.58
BROUSSEAU JULIE	\$ 8.45
SUBTOTAL	<u>\$ 138.02</u>

TOTAL \$ 57,067.75

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 10.1
Meeting Date: January 28, 2014

ITEM TITLE: Discussion regarding the Main Street Bridge Overhang Evaluation by OBEC Consulting Engineers.

SUBMITTED BY: Robert Miller, Public Works Director (541) 826-4212 ext. 105

SUMMARY EXPLANATION: The Main Street Bridge, constructed in 1947, has been exhibiting deterioration over the years. Originally, the Main Street Bridge was to be removed at the completion of the Loto Street Bridge in 2005. In order to maintain the current traffic flow, the City desired to keep the Main Street Bridge as long as practical, reducing the allowable traffic to passenger vehicles as needed. Epoxy injection of the existing cracks was completed in 2003, and in 2004 a post tensioning project restored much of the vehicle capacity of the bridge. Two of the post tensioning brackets were repaired in 2009, in addition to painting the existing metal bridge rails. With the pedestrian and bicycle access on the adjacent Covered Bridge, the deteriorating sidewalks on the Main Street Bridge were closed to pedestrian traffic. As the sidewalk repair project was under development in late 2011, an annual Oregon Department of Transportation (ODOT) bridge inspection revealed an outer rotation of the bridge rails. OBEC was contacted by the City to perform a structural evaluation of the bridge prior to additional repairs (OBEC Technical Memorandum – Attachment No. 1).

OBEC initiated the evaluation with a site visit on August 6, 2013. The senior bridge inspectors observed rotation of the bridge rails, deterioration of the concrete pilasters, rusting rebar in the curbed areas, and asphalt cracking in the bridge deck. Public Works crews removed some of the asphalt overlay to observe the concrete deck. Based upon the visual cracking present, follow up coring of the bridge was scheduled. Initially 12 cores were scheduled, but after observing the positive results, only 6 were completed. Of the 6 cores, 5 were tested for compressive strength by an independent testing company, with an average of 5,156 psi. At the request of OBEC, concrete was removed by Public Works to expose the reinforcing steel and stirrups in the girders. Both were found in good condition.

OBEC recommends the following actions:


- 1) Remove the waterline hanging from the bridge overhang within 6 to 18 months at an approximate cost of \$25,000.
- 2) Replace the existing bridge rails within 3 to 5 years at an approximate cost of \$300,000.
- 3) Replace the asphalt overlay with microsilica overlay within 3 to 5 years at an approximate cost of \$165,000.

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Public Works is pursuing removal of the waterline in 2015. Grant funding will be investigated for the bridge rail replacement/deck rehabilitation within the next 3 to 5 years. The existing asphalt will be sealed to reduce/prevent water intrusion until the larger deck repair is completed.

FINANCIAL IMPACT: Impacts to Water Fund and Street Fund will be presented with future year budget/Council recommended actions.

APPROVED FOR SUBMITTAL:  11/23/14
Henry Lawrence, City Administrator

STAFF RECOMMENDATION: Staff recommends discussion of this item.

BOARD/COMMISSION RECOMMENDATION: N/A

Bridges/Structures • Roadway/Civil • Heavy Civil/Industrial Facilities
Environmental/Permitting • Survey/Geomatics • Construction Engineering/Inspection



OBEC CONSULTING ENGINEERS PROJECT TECHNICAL MEMORANDUM

Project No.: 582-5 Date: December 19, 2013 Designer: K. Boyle & J. Bernardo, PE
Inspectors: P. Moore, PE & S. McCornack

Project: Main Street Bridge Overhang Evaluation

RE: Bridge Rail Rotation and Deck Condition

To: Rob Miller, Public Works Director, City of Eagle Point

Background and Understanding

The Main Street Bridge crossing Little Butte Creek, originally constructed in 1947, is 180 feet long with a 26-foot-wide roadway. Additionally, the bridge has narrow 3'-6" sidewalks with a 1-foot-wide curb-mounted pedestrian rail. The bridge rails are experiencing a noticeable outward rotation on both sides of the structure. The bridge is currently load restricted per an ODOT load rating and is closed to pedestrian traffic due to the narrow sidewalks and shoulder widths. The City of Eagle Point would like to keep the bridge in service for another 15 to 20 years to maintain existing traffic flow patterns for personal vehicles.

The City has contracted with OBEC Consulting Engineers to perform an evaluation on the Main Street Bridge involving a thorough on-site inspection, overseeing of deck coring and testing, and preparation of a technical memorandum that includes recommended rehabilitation measures to meet the City's preservation goal.

Site Evaluation

On August 6, 2013, OBEC senior field inspectors performed a site inspection with a primary focus on the bridge rails and bridge deck. Inspection of the bridge rail indicated that the bridge rails lean significantly to the outside. OBEC chipped some of the concrete away from the sidewalk curb face where the concrete showed signs of degradation. The reinforcing was found to be 1 to 1¼ inches back from the face of the curb and severely rusted. Given that this reinforcing steel supplies the tensile force to keep the sidewalk and rail from rotating outward. OBEC believes that the severe rusting has allowed the reinforcing steel to debond and the relaxation of the tensile forces is allowing the sidewalk to rotate. It was noted that the rotation was worse in the areas of severe degradation of the concrete walk. In some cases the measured gradient of the sidewalk sloped away from the roadway. It was also noted that the rail on the upstream (north) side of the bridge appears to have a greater amount of rotation than that on the downstream side although they have a similar degree of rusting. This is likely due to the weight of the 12-inch water line supported on the upstream side of the bridge.