



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL

Council Chambers
17 Buchanan Ave. South, Eagle Point, Oregon
April 22, 2014

REGULAR MEETING AGENDA

1. CALL TO ORDER – 7:00 P.M.
2. FLAG SALUTE AND INVOCATION
3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA
4. PRESENTATIONS
 - 4.1 Jackson County Fire District No. 3: 1st Quarter Performance Report – Fire Chief Dan Petersen.
5. PUBLIC HEARINGS
6. CONSENT CALENDAR
 - 6.1 Presentation of Regular Meeting Minutes of April 8, 2014.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
8. PRESENTATION OF BILLS TO BE PAID
9. OLD BUSINESS

If a physical accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).

City Council Agenda

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10. NEW BUSINESS

10.1 Resolution No. 2014-10. A Resolution declaring certain property as surplus and authorizing its disposition.

10.2 Continuing discussion concerning 2014-2015 Goal Setting, if necessary.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

12. STAFF REPORTS

12.1 Planning Department.

12.2 Financial Department.

12.3 Public Works Department.

12.4 Police Department.

13. INFORMATION

14. ADJOURN

AGENDA AND COUNCIL PACKETS ALSO AVAILABLE ON WEBSITE

www.cityofeaglepoint.org



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

APRIL 8, 2014

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Aaron Prunty, and Kathy Sell.

Council Members Absent: Ruth Jenks.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Dan Horton, Architect; Leon Sherman and Jerry Zieman, Budget Committee; Suzi Collins and Millie Wewerka, Planning Commissioners; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Jerry Zieman provided the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

There were no questions or comments regarding items not on the agenda.

4. PRESENTATIONS

4.1 Presentation regarding Old Fire Station Property Workshop – Dan Horton, Architect.

Mayor Russell welcomed local architect, Dan Horton. Mr. Horton reported meeting with City staff and preparing for the Community Workshop on May 3 at the Ashpole

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Community Center. Mike Upston, Planning Director, will assist with the Workshop that will cover possible uses of the property. Council inquired about the lots for the property which consists of three, one large lot facing Main Street and the other two facing Loto. A brief discussion followed and a flyer for the Workshop (Submission No. 1) was also provided to the Council. Everyone was invited to attend the Workshop.

5. PUBLIC HEARINGS

There were no public hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of March 25, 2014.

6.2 Presentation of Minutes of the Joint Meeting of the City Council and Parks and Recreation Commission of March 25, 2014.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Councilor Brown seconded the motion. Council President Fierke asked about a statement in the Joint Meeting Minutes regarding the Council's support of a new Parks Master Plan. He further noted there had been concern expressed about hiring someone at \$30,000. A brief discussion followed which clarified there was support for the City looking at grant opportunities to assist with a Master Plan. There was no further discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Bob Russell, aye; and Ruth Jenks, absent. The motion passed unanimously by those present.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. There were no questions regarding the bills to be paid. Councilor Bilden moved to approve the Bills to be Paid including the additional bills list (Submission No. 2) in the amount of \$8,066.22. Council President Fierke seconded the motion. There was no further discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Bob Russell, aye; and Ruth Jenks, absent. The motion passed unanimously by those present.

9. OLD BUSINESS

There was no old business to discuss.

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10. NEW BUSINESS

- 10.1 Resolution No. 2014-08. A Resolution appointing Citizen Members to the Eagle Point Budget Committee.

Mayor Russell explained there were currently three vacancies for Citizen Members on the Budget Committee. The vacancies had been advertised in the Upper Rogue Independent, the City's website, bulletin board in City Hall, and in the City's utility bill mailings. Applications were received from Brad Rundle (a current Budget Committee Member), Leon Sherman (a current Budget Committee Member), and Millie Wewerka (Planning Commissioner). Mayor Russell further explained that in accordance with Oregon Revised Statute 294.414, the governing body shall appoint the Budget Committee Members. The terms are staggered and appointments are effective immediately through April 7, 2017. Councilor Sell confirmed that the appointments would complete the membership of the Budget Committee. There was no further discussion.

Mayor Russell asked for a motion to approve Resolution No. 2014-08. Council President Fierke made a motion to approve Resolution No. 2014-08 and Councilor Prunty seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bob Russell, aye; and Ruth Jenks, absent. The motion passed unanimously by those present.

- 10.2 Resolution No. 2014-09. A Resolution authorizing a Sole Source Contract with TMG Services, Inc., for purchase of a PAX Water Mixer (PWM400-170-T) for the 4.0 MG Water Tank Mixing.

Robert Miller, Public Works Director, clarified the Contract is with TMG Services, Inc., the authorized sales representative of the PAX Water Mixer. Civil West Engineering Services, Inc. (Civil West), analyzed passive and active water mixing systems. Mr. Miller reported that the analysis revealed the PAX Water Mixer is the only mixer capable of mixing the 4MG tank, in diameter and top to bottom, with empirical data (case study) of another 4MG tank in operation for more than five years. Discussion followed in which Mr. Miller clarified that Resolution No. 2014-09 authorized the cost of the contract for \$34,000. There were other related expenses, however, the project is expected to be completed within the \$67,000 that was originally projected. Additionally, Mr. Miller responded to questions about the motor's lifespan, operation cost, and operation times. The mixer will only be used during a portion of each year, and has a lifespan of eight to ten years. It is also inexpensive to operate as it has a small .5 hp motor.

Mayor Russell asked for a motion to approve Resolution No. 2014-09. Councilor Bilden made a motion to approve Resolution No. 2014-09 and Councilor Sell seconded the motion. There was no discussion. Roll call: Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Bob Russell, aye; and Ruth Jenks, absent. The motion passed unanimously by those present.

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- 10.3 A discussion regarding Engineering Services for Linn Road: OR-62 Buchanan (Eagle Point).

Robert Miller, Public Works Director, announced the City was pleased with its success and moving forward on improvements to Linn Road. Mr. Miller reported the Oregon Department of Transportation (ODOT) requested to provide the design work on the project; however, the City would typically select a contractor to provide this service. Mr. Miller noted there could be advantages and disadvantages with using ODOT to provide the service. Ultimately, the City Council could select ODOT or a firm from ODOT's list of providers to provide the design work. Pros and cons were discussed, and ODOT's area manager had assured Eagle Point that ODOT could complete the design to the City's satisfaction. Mr. Miller noted he was seeking an informal consensus of the Council to select ODOT for the design work. Mayor Russell stated the Council was supportive, and there were head nods of approval. There were no objections stated.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Council President Fierke reported the School Board would be meeting on April 9. However, he would not be attending the meeting and deferred to the Upper Rogue Independent to write a good report. Additionally, Council President Fierke reported looking into sheet steel prices and will also check into weathered steel prices. Kathy Sell shared photos taken during a trip to Libby, Montana, of ornamental metal eagles (Submission No. 3). A brief discussion followed about grants for the Linn Road Project.

Councilor Bilden reported attending a Southern Oregon Regional Economic Development Inc. (SORED) Board Meeting earlier in the day. The SORED Board is working on reauthorizing its economic development strategy which is tied to obtaining funding and part of a federally mandated program. Councilor Bilden also reported statistics for the first four years of the Jackson County Enterprise Zone. During that time, 323 jobs were created and \$81M in infrastructure built. Eagle Point is part of the Enterprise Zone.

Councilor Prunty reported the Parks and Recreation Commission meeting was scheduled later in the week, and he would report back at the next Council meeting.

Councilor Brown reported the Rogue Valley Sewer Services (RVSS) Board had not held a meeting since the last Council meeting. Their next meeting is scheduled on April 23.

Councilor Sell noted there had not been a Planning Commission meeting; however, she reported answering phones for the Chamber of Commerce, and receiving calls from people interested in moving to Eagle Point.

Mayor Russell reported attending the legislative review at the Rogue Valley Council of Governments (RVCOG) meeting. In addition, he attended the Chamber of Commerce

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meeting at The Talon Grill in Eagle Point. Mayor Russell also invited everyone to attend the upcoming Arbor Day Celebration on April 11, including the dedication of a giant sequoia tree in honor of Nick Sell.

12. STAFF REPORTS

Mike Upston, Planning Director, reported on the May 3rd Community Workshop (Old Fire Station Property), and efforts to get community input. Regarding the Planning Commission, the April 15th meeting included a Public Hearing on a Conditional Use Permit and Site Plan Review approval on a property located on North Shasta Avenue. In regard to the Economic Development Commission, the next meeting is May 5. Economic Development Commissioners Barber and Casper have been working on Strategic Initiative No. 1 about development in Eagle Point. Mr. Upston concluded by reporting on the Eagle Point Community Bible Church expansion and internal redesign, as well as its potential future expansion.

Melissa Owens, Finance Officer, announced the application had been completed for the United States Department of Agriculture (USDA) Rural Development Program for the water system. However, Ms. Owens anticipated it will be a few weeks before the City hears back although additional information would be provided to the USDA as needed. Staff is presently working on the budget document and year-end preparations. Ms. Owens reported on disposal of old documentation past its retention period including: 84 file boxes and 52 miscellaneous size boxes, for a total of fourteen 32-gallon carts. Photos will be in the next staff report. Other items in the works include the Bike Ride on June 7th, and the Street Dance in August.

Robert Miller, Public Works Director, reported looking into grants for updating the Parks & Recreation Master Plan, and recreational trails would be the next step. Mr. Miller also reported on an enthusiastic meeting with the LDS Church about project sites. Public Works is considering its year-end projects, which will begin after the Vintage Faire. Some of the projects being considered are: Main Street Lighting, Bob Moore Park Lighting, a new roof at the Judge Stewart House, and a couple of paving projects.

Police Chief Thompson presented an overview of the Eagle Point Police Department Annual Report for 2013 (Submission No. 4). Highlights of the presentation included:

- Mission Statement.
- Law Enforcement Oath of Honor.
- Structure of Department - The Department is currently down two officers. Sergeant May was commended for balancing schedules and keeping overtime down.
- Review of Crime Statistics – Eagle Point's crime rate is low with an overall crime rate increase of 1.71%. The majority of nonviolent crimes were down, mostly related to a reduction in thefts at a large retail/grocery store. Violent Crime rates were higher than last year due to an increase in Assaults.

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- Calls for Service:
 - 10,425 calls for service.
 - 1,230 police reports written.
 - 1,875 traffic stops.
- Drug Offenses - Mostly possession of marijuana less than one ounce: 57 adults, and 23 juveniles. The second highest drug offense was for unlawful possession of methamphetamine (meth).
- Speed Radar Reader Board – A review of statistics for drivers stopped revealed the highest number of stops was for speeding violations (216 stops).
- Nuisance Abatement - 255 Ordinance violations.
- Administrative Reports - Use of Force regulated by the Oregon Revised Statutes and department policy. No trends identified for additional training, equipment or policy modification.
- Racial or Bias-Based Policing - No complaints of discrimination reported. No trends identified for additional training or policy modification.
- Training - 471 hours.
- School Resource Officer - 198 calls for service.
- Prescription Drug Drop-off Box - Approximately 340 pounds received for safe disposal.
- Performance Awards - Letter of Commendation to Officer Coney, and Senior Officer Davis. Letter of Recognition to Senior Officer Leonard, and Sergeant May.
- Goals Achieved – 2nd Annual National Night Out, implementation of body-worn cameras, and Lexipol Policy Manual and Training.

The last staff report was provided by Henry Lawrence, City Administrator. Mr. Lawrence reported on the Friday Letter being sent out, and painting in the Ashpole Community Center was scheduled to begin the next day. The lowest bid for new carpet was under budget, which will allow for carpeting of the entire City Hall.

There were no other staff reports.

13. INFORMATION

There were no information items to discuss.

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14. ADJOURN

There being no further business, Mayor Russell closed the meeting at 7:50 p.m.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Robert E. Russell, Mayor

C. Hughes 4-18-14

BILL LIST
4/22/2014

CHECK #	VENDOR	DESCRIPTION	AMOUNT
	BIG R	SUPPLIES	\$ 12.90
	BILL'S GLASS & WINDSHIELDS	VEHICLE MAINT/REPAIR	\$ 280.00
	CHAMBER OF COMMERCE	DONATION PASS THRU	\$ 50.00
	CITY OF EAGLE POINT	CHAMBER SIGN PERMIT	\$ 88.50
	CRATER CHAIN SAW COMPANY	TOOLS	\$ 287.96
	DAILY JOURNAL OF COMMERCE	ADVERTISING BID	\$ 142.60
	DCBS FISCAL SERVICES	JAN/FEB/MAR 2014 PERMIT FEES	\$ 1,750.02
	DEPART OF MOTOR VEHICLE	MUNCIPAL COURT-SUSPENSION PACKAGE	\$ 11.50
	EAGLE TOWING AND RECOVERY, LLC	VEHICLE MAINT/REPAIR	\$ 65.00
	EC SO	QRTLY TELECOMMUNICATION APR/MAY/JUN 2014	\$ 29,888.99
	FARBER SURVEYING	SANDI STREET EASEMENT SURVEY	\$ 202.50
	GENERAL PACIFIC, INC	SUPPLIES	\$ 135.35
	H D FOWLER COMPANY	SUPPLIES	\$ 1,147.30
	HALE SIGN, INC	STREET SIGNS	\$ 2,550.00
	HART INSURANCE	INSURANCE - BIKE RIDE, STREET DANCE	\$ 150.00
	HAY'S OIL COMPANY	FUEL	\$ 1,082.55
	HEIDI KAZAKOFF	TRAVEL/TRAINING	\$ 98.68
	HUNTER COMMUNICATIONS	UTILITY	\$ 604.95
	KEVIN HUGHES PAINTING	BUILDING MAINT/REPAIR-ASHPOLE CENTER	\$ 1,875.00
	LITHIA DODGE CHRYSLER JEEP #4	VEHICLE MAINT/REPAIR	\$ 329.85
34054	MIKE ANSELM I	TRAVEL/TRAINING	\$ 129.67 *previously Issued
	MT SHASTA SPRING WATER	SUPPLIES	\$ 73.40
	NEILSON RESEARCH CORPORATION	WATER TESTING	\$ 245.00
	OFFICE MAX	SUPPLIES	\$ 67.79
	OREGON DEPARTMENT OF REVENUE	COURT ASSESSMENTS JAN/FEB/MAR	\$ 7,185.06
	OREGON LIGHT TRUCK & RV INC	EQUIP MAINT/REPAIR	\$ 618.75
	PERSONNEL SOURCE, INC	TEMP SERVICE, MUSEUM- HARNISH	\$ 970.84
	PITNEY BOWES	POSTAGE	\$ 1,000.00
	ROGUE VALLEY COUNCIL OF GOVERNMENTS	FOOD & FRIENDS	\$ 12,000.00
	ROGUE VALLEY SEWER SERVICES	SERVICE LINE REPAIR	\$ 6,176.57
	TEHAMA TIRE SERVICE	VEHICLE MAINT/REPAIR	\$ 12.00
	TEKMANAGEMENT, INC	COMPUTER SUPPORT	\$ 300.00
	TEKMANAGEMENT, INC	COMPUTER SUPPORT	\$ 58.75
	T-MOBILE	UTILITY	\$ 56.83
	USA BLUE BOOK	SUPPLIES	\$ 2,075.03
	VERIZON WIRELESS	UTILITY	\$ 240.14
	ZCS ENGINEERING	SITE PLAN - LUCAS PARK	\$ 1,370.00
			<u>\$ 73,333.48</u>

REFUNDS

DEBORAH PROVOST	\$ 24.48
FIRST TECH FEDERAL CREDIT	\$ 22.52
KENNETH KRIESER	\$ 82.58
MARTIN KOVAL	\$ 20.61
RICHARD PETERSEN	\$ 36.26
SUBTOTAL	<u>\$ 186.45</u>

TOTAL

\$ 73,519.93

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 10.1
Meeting Date: April 22, 2014

ITEM TITLE: Resolution No. 2014-10. A Resolution declaring certain property as surplus and authorizing its disposition.

SUBMITTED BY: Vern Thompson, Chief of Police, (541) 826-4212 ext. 121

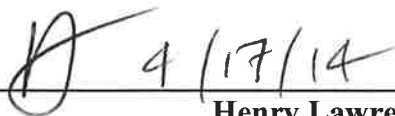
SUMMARY EXPLANATION: The City has the authority to dispose of surplus property in accordance with Eagle Point Municipal Code 3.08.070(J).

When the City of Eagle Point purchases a new police vehicle, the Police Department decommissions the oldest vehicle from its fleet. On many occasions, decommissioned police vehicles are sent to the city shop for use as a spare city vehicle or by another department such as Public Works. However, the City currently owns a decommissioned 2007 Ford Crown Victoria from its Police Department fleet and does not have a need for this vehicle.

The Butte Falls Police Department recently asked about used police vehicles, particularly the Ford Crown Victoria. They made a formal request to have the 2007 Ford Crown Victoria transferred to the Butte Falls Police Department to be used as a police vehicle.

FINANCIAL IMPACT: None.

APPROVED FOR SUBMITTAL: _____



Henry Lawrence, City Administrator

STAFF RECOMMENDATION: Staff recommends approval of this item.

RESOLUTION NO. 2014-10

A RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSITION.

WHEREAS, the City of Eagle Point desires to declare its 2007 Ford Crown Victoria police vehicle as surplus property as it is no longer needed or useful for city purposes; and

WHEREAS, in accordance with the Eagle Point Municipal Code 3.08.070(J)(1)(a), the City may dispose of surplus property by transferring the property to another public agency; and

WHEREAS, the Town of Butte Falls, a neighboring jurisdiction and public agency, has expressed an interest in receiving the 2007 Ford Crown Victoria (VIN-2FAFP71W17X116648) for use as a police patrol vehicle.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

1. The City of Eagle Point hereby declares its 2007 Ford Crown Victoria (VIN-2FAFP71W17X116648) as surplus property, and authorizes the City Administrator to transfer the vehicle to the Town of Butte Falls.

Passed in open session on the 22nd day of April, 2014.

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder

Finance Report – April 22, 2014

Current Financial Report

In reviewing all revenue and expenditures through March 31, 2014, all revenue and expenditures are as expected.

Water Infrastructure Financing

Staff continues to work with USDA Rural Development on a financing package that will fund \$2.5m of water projects. Staff has submitted a complete application package. Rural Development is now reviewing eligibility and will be starting the underwriting process soon. As they are reviewing the application they will have questions for Public Works regarding the projects and they will have questions of Finance as they review eligibility and as they are working towards approval of the loan. As with any other federal loan or grant process there are many additional steps in the process and many additional boxes that must be checked. From start to finish there are 215 steps.

Audit

The auditors will be here May 5 – 7 for their first visit. This is the first visit of two visits to conduct the annual audit as required by ORS. The second visit will be in September. This is to conduct the audit for fiscal year 2013/2014.

Budget

Budget Committee meetings will be held May 21, 2014 and May 22, 2014 if necessary.

Insurance and Risk Management

We met with our insurance agent and received some good news and some bad news. The good news is that our workers' compensation rates will be going down. There are two main factors with workers' compensation rates. The first factor is the standard rates that the carrier charges for all entities. This rate did not change this year. The second factor is the individual entity experience modification rating. This rating is based on the workers' compensation claims that the entity has. If the entity has average workers' compensation claims for the year the experience modification rating is 1.0. If the entity has higher than average workers' compensation claims the experience modification rating is more than 1.0. The experience modification rating for the City for 2013/2014 was .87 which means that the City had lower than average workers' compensation claims. The good news is that the City experience modification rating has dropped to .72. This low rating is because of the low claim volume of the City. This decrease in experience rating modification saves the City approximately \$5,000.

The bad news is that other insurance premiums are increasing. The increase listed below will be carrier wide. All cities and counties served by City County Insurance will have the same percentage of increase. The increases are as follows:

General Liability	26% increase
Auto Liability	26% increase
Auto Physical Damage	15% increase
Property	0% increase (2% value trend)

This will be an increase of approximately \$7,300.

Technology

Staff has been working to update all of the computer equipment that has Windows 98. Microsoft no longer supports Windows XP effective April 8, 2014. With the end of the support comes the end of security patches to the operating system. When the operating system stops getting security updates it makes it especially vulnerable to viruses, malware, and even denial of service issues. All of the computers that are connected to our Server have now been updated or replaced. We still have computers in the Police Department that connect to the internet that have Windows XP. We will budget to replace those in July. The fact that they connect to the internet makes them especially vulnerable. All of our standard virus protection is installed on these computers but they are still vulnerable.

Spring Cleaning

We were recently able to do some spring cleaning in our Archive Room. We disposed of 84 file boxes and 52 smaller size boxes of paper. This is equivalent to fourteen 32 gallons recycle carts. Our old financial software was very 'paper' report oriented and we had accumulated many boxes of paper reports. We have met the records retention requirements for those older records and were finally able to dispose of them. We implemented a new system in 2008 which allows us to save reports electronically rather than printing them. This has helped with the amount of paper reports that we have to store.

Here are a few statistics for March

- **Municipal Court**
 - 30 new citations were issued and cited to appear in Eagle Point Municipal Court.
 - 63 citations were scheduled to be heard in court.
 - 26 of the citations that were scheduled to be heard in court were defendant that failed to appear in court.
 - 1 person was eligible to participate in Traffic School.
 - 1 person completed traffic school.
 - 1 person failed to complete traffic school
 - 0 suspensions were issued.
 - 0 citations were sent to collections.
 - 8 citations were paid online.

- **Utility Billing**
 - 3114 utility accounts were billed.
 - 45 residents changed addresses. (People moved in or out)
 - 482 late notices were mailed.
 - 75 door tags were hung for addresses that were in danger of being disconnected for nonpayment.
 - 30 new water meters were shut off for nonpayment. Most of these were turned back on with payment.
 - There are currently 47 meters that are shut off for nonpayment. These meters have been locked off for more than one month.
 - 22 Lien Searches.

- **Business License**
 - 396 licenses issued this fiscal year.

- 262 are businesses that renewed their licenses.
 - 144 Inside city limits.
 - 115 Outside city limits.
 - 2 Seasonal.
 - 1 Non Profit.
 - 134 are new businesses this fiscal year.
 - 49 Inside city limits.
 - 82 Outside city limits.
 - 2 Seasonal
 - 1 Non Profit
- Electronic and Online billing and payment options.
 - 514 Customers receive their utility bills by email.
 - 310 Customers pay their utility bill by automatic bank draft.
 - 193 Customers paid their utility account online.
- Website Views
 - 2356 views
 - 200 views of Utility Billing & Payments
 - 312 views of Newsflash section
 - 35 views of YMCA page
- Website Subscriptions
 - 20 main areas of website that allow subscribers
 - City Council Agendas - 38 subscribers
 - Economic Development Agendas – 24 subscribers
 - Parks & Recreation Agendas – 27 subscribers
 - Planning Commission Agendas – 29 subscribers
 - Budget Committee Agendas – 15 subscribers
 - City Administrator Friday Letter – 18 subscribers
 - Monthly Newsletter – 13 subscribers

**City of Eagle Point
Budget to Actual through March 31, 2014**

General Fund (10)

	2010/2011	2011/2012	2012/2013	Period Ending	2013/2014	% of
	Audited	Audited	Unaudited	3/28/2014	Adopted Budget	Budget
Revenue						
Property Tax	\$1,229,663	\$1,240,804	\$1,226,923	\$1,212,191	\$1,235,230	98.13%
Delinquent Property Tax	\$48,456	\$71,532	\$66,099	\$61,312	\$50,000	122.62%
Franchise Fees	\$506,779	\$509,093	\$488,453	\$319,154	\$500,000	63.83%
State Revenue Sharing	\$196,341	\$201,870	\$201,184	\$127,488	\$208,808	61.06%
911 Tax Revenue	\$0	\$41,489	\$0	\$0	\$0	0.00%
Business Licenses	\$16,954	\$25,582	\$30,225	\$9,940	\$23,000	43.22%
Building Fees	\$141,388	\$39,335	\$60,588	\$71,556	\$59,550	120.16%
Court Revenue	\$127,050	\$139,370	\$128,352	\$76,501	\$132,000	57.96%
School Resource Officer	\$55,017	\$55,193	\$57,334	\$0	\$61,000	0.00%
Other Revenue	\$303,623	\$377,371	\$278,965	\$99,490	\$229,575	43.34%
Total Revenue	\$2,625,271	\$2,701,637	\$2,538,121	\$1,977,632	\$2,499,163	
Expenditures						
Administration	\$179,486	\$211,970	\$206,057	\$183,738	\$296,250	62.02%
Municipal Court	\$55,395	\$53,155	\$55,282	\$36,721	\$51,990	70.63%
Building	\$183,334	\$141,834	\$144,526	\$102,929	\$123,570	83.30%
Planning	\$82,037	\$102,306	\$61,954	\$60,554	\$134,800	44.92%
Police	\$1,244,009	\$1,314,778	\$1,318,365	\$1,002,276	\$1,442,200	69.50%
Parks	\$93,916	\$89,945	\$118,058	\$78,180	\$154,350	50.65%
Recreation	\$57,355	\$40,021	\$35,343	\$1,070	\$2,250	47.57%
Billing Services	\$44,253	\$46,607	\$43,433	\$31,506	\$49,950	63.07%
911 Tax	\$0	\$41,489	\$0	\$0	\$0	0.00%
Non Departmental	\$35,632	\$56,785	\$117,059	\$47,456	\$1,903,349	2.49%
Transfers	\$40,396	\$36,820	\$38,850	\$0	\$118,900	0.00%
Contingencies & Reserves	\$0	\$0	\$0	\$0	\$400,000	0.00%
Total Expenditures	\$2,015,814	\$2,135,709	\$2,138,928	\$1,544,430	\$4,677,609	
Beginning Cash Balance	\$1,040,583	\$1,650,040	\$2,215,968	\$2,615,161		
Total Revenue	\$2,625,271	\$2,701,637	\$2,538,121	\$1,977,632		
Total Expenditures	\$2,015,814	\$2,135,709	\$2,138,928	\$1,544,430		
Revenue vs Expenditures	\$609,457	\$565,928	\$399,194	\$433,202		
Ending Cash Balance	\$1,650,040	\$2,215,968	\$2,615,161	\$3,048,363		

Street Fund (21)

	2010/2011	2011/2012	2012/2013	Period Ending	2013/2014	% of
	Audited	Audited	Unaudited	3/28/2014	Adopted Budget	Budget
<i>Revenue</i>						
Gas Tax	\$426,684	\$462,690	\$466,887	\$334,086	\$490,000	68.18%
Transportation Utility Fee	\$303,016	\$304,302	\$307,196	\$231,012	\$306,000	75.49%
STP Funds	\$0	\$0	\$0	\$173,463	\$250,000	69.39%
Other Revenue	\$13,252	\$196,855	\$4,760	\$3,576	\$4,500	79.46%
Total Revenue	\$742,952	\$963,846	\$778,843	\$742,137	\$1,050,500	
<i>Expenditures</i>						
Personnel	\$251,231	\$244,253	\$260,301	\$190,562	\$271,700	70.14%
Materials & Services	\$194,018	\$299,770	\$313,760	\$166,094	\$283,172	58.65%
Capital Outlay	\$69,596	\$411,770	\$25,124	\$280,432	\$1,102,386	25.44%
Transfers	\$54,701	\$56,127	\$56,512	\$0	\$57,570	0.00%
Contingency	\$0	\$0	\$0	\$0	\$150,000	0.00%
Total Expenditures	\$569,546	\$1,011,920	\$655,698	\$637,087	\$1,864,828	
Beginning Cash Balance	\$678,336	\$851,742	\$803,668	\$926,813		
Total Revenue	\$742,952	\$963,846	\$778,843	\$742,137		
Total Expenditures	\$569,546	\$1,011,920	\$655,698	\$637,087		
Revenue vs Expenditures	\$173,406	(\$48,074)	\$123,145	\$105,050		
Ending Cash Balance	\$851,742	\$803,668	\$926,813	\$1,031,863		

Water System Development Fund (24)

	2010/2011	2011/2012	2012/2013	Period Ending	2013/2014	% of
	Audited	Audited	Unaudited	3/28/2014	Adopted Budget	Budget
<i>Revenue</i>						
Medford Water SDCs	\$49,750	\$18,202	\$45,321	\$29,525	\$29,540	99.95%
Eagle Point SDCs	\$83,147	\$34,188	\$80,708	\$60,220	\$57,220	105.24%
Other Revenue	\$290	\$1,248	\$398	\$359	\$450	79.88%
Total Revenue	\$133,187	\$53,639	\$126,427	\$90,105	\$87,210	
<i>Expenditures</i>						
Materials & Services	\$21,320	\$47,937	\$41,545	\$42,292	\$29,540	143.17%
Capital Outlay	\$0	\$0	\$0	\$0	\$23,094	0.00%
Debt Service	\$17,981	\$17,734	\$17,467	\$0	\$17,196	0.00%
Transfers	\$46,943	\$50,000	\$34,662	\$0	\$50,000	0.00%
Total Expenditures	\$86,244	\$115,670	\$93,674	\$42,292	\$119,830	
Beginning Cash Balance	\$28,458	\$75,402	\$13,370	\$46,123		
Total Revenue	\$133,187	\$53,639	\$126,427	\$90,105		
Total Expenditures	\$86,244	\$115,670	\$93,674	\$42,292		
Revenue vs Expenditures	\$46,943	(\$62,032)	\$32,753	\$47,813		
Ending Cash Balance	\$75,402	\$13,370	\$46,123	\$93,936		

Park System Development Fund (26)

	2010/2011	2011/2012	2012/2013	Period Ending	2013/2014	% of
	Audited	Audited	Unaudited	3/28/2014	Adopted Budget	Budget
<i>Revenue</i>						
Park SDCs	\$32,256	\$18,432	\$41,472	\$36,864	\$46,080	80.00%
Other Revenue	\$4,619	\$4,864	\$5,218	\$2,721	\$5,000	54.42%
Grants	\$0	\$0	\$0	\$0	\$283,298	0.00%
Total Revenue	\$36,875	\$23,296	\$46,690	\$39,585	\$334,378	
<i>Expenditures</i>						
Materials & Services	\$652	\$652	\$4,584	\$0	\$0	0.00%
Capital Outlay	\$372,944	\$734	\$94,862	\$346,129	\$1,259,479	27.48%
Total Expenditures	\$373,595	\$1,386	\$99,446	\$346,129	\$1,259,479	
Beginning Cash Balance	\$1,224,899	\$888,178	\$910,089	\$857,333		
Total Revenue	\$36,875	\$23,296	\$46,690	\$39,585		
Total Expenditures	\$373,595	\$1,386	\$99,446	\$346,129		
Revenue vs Expenditures	(\$336,721)	\$21,911	(\$52,756)	(\$306,544)		
Ending Cash Balance	\$888,178	\$910,089	\$857,333	\$550,788		