



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL

Council Chambers
17 Buchanan Ave. South, Eagle Point, Oregon
May 13, 2014

REGULAR MEETING AGENDA

1. CALL TO ORDER – 7:00 P.M.
2. FLAG SALUTE AND INVOCATION
3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA
4. PRESENTATIONS
5. PUBLIC HEARINGS
6. CONSENT CALENDAR
 - 6.1 Presentation of Regular Meeting Minutes of April 22, 2014.
 - 6.2 Presentation of Special City Council Study Session Minutes of April 22, 2014.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
8. PRESENTATION OF BILLS TO BE PAID
9. OLD BUSINESS
10. NEW BUSINESS
 - 10.1 Resolution No. 2014-11. A Resolution proclaiming May 15, 2014 as “National Peace Officers Memorial Day” and May 11-17, 2014 as “National Police Week” in the City of Eagle Point.

If a physical accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).

City Council Agenda

May 13, 2014

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- 10.2 Resolution No. 2014-12. A Resolution authorizing a donation to the Eagle Point and the Upper Rogue Chamber of Commerce, Community Flower Basket Program.
 - 10.3 Resolution No. 2014-13. A Resolution authorizing a City of Eagle Point Personal/Professional Services Contract with Purcell Paintings and Coatings for the Covered Bridge (202) Painting.
 - 10.4 Resolution No. 2014-14. A Resolution authorizing a City of Eagle Point Personal/Professional Services Contract with HGC, Inc., for the Judge Stewart House Parking and Alley Project.
 - 10.5 Resolution No. 2014-15. A Resolution authorizing a City of Eagle Point Personal/Professional Services Contract for the Main Street and Bob Moore Park Lighting Project.
 - 10.6 Follow-up discussion concerning “old fire station” property, May 3rd community meeting, and next steps.
11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES
 12. STAFF REPORTS
 13. INFORMATION
 - 13.1 Budget Committee Meeting dates – May 21, 2014, and if needed May 22, 2014.
 14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
 15. ADJOURN

AGENDA AND COUNCIL PACKETS ALSO AVAILABLE ON WEBSITE

www.cityofeaglepoint.org



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

APRIL 22, 2014

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Don Skundrick, Jackson County Commissioner; Dan Petersen, Fire Chief - Jackson County Fire District No. 3; Chaplain Lorin Myers and Jerry Zieman, Budget Committee Members; Wyn Lewis and Judy Wehle, Parks and Recreation Commissioners; Suzi Collins and Millie Wewerka, Planning Commissioners; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Lorin Myers provided the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Lorin Myers of Eagle Point reported attending a presentation by Althea Rizzo, Geological Hazard Program Coordinator with the State of Oregon. Ms. Rizzo's presentation was about the impending hazard of the Cascadia Subduction Zone and likelihood of a magnitude 8 or 9 earthquake in the Pacific Northwest. As a concerned citizen, Mr. Myers asked what preparations had been made and encouraged the City and individuals to prepare. Mayor Russell reported the Police Chief attends ongoing training and this was discussed at a recent Oregon Mayors Conference.

City of Eagle Point Council Meeting Minutes

April 22, 2014

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Roger Millard of Eagle Point discussed a recent visit by the City's Code Enforcement Officer regarding storage of a trailer at his residence. Henry Lawrence, City Administrator, gave his business card to Mr. Millard and offered to meet with him.

4. PRESENTATIONS

4.1 Jackson County Fire District No. 3: 1st Quarter Performance Report – Fire Chief Dan Petersen.

Mayor Russell welcomed Fire Chief Dan Petersen. Fire Chief Petersen presented the 1st Quarter Performance Report (Submission No. 1). The presentation highlighted working with Rogue Community College (RCC) students. There are 18 RCC students currently working toward becoming firefighters; and advanced interns are providing valuable services that benefit the Fire District and public.

Other items of discussion included:

- Fire & Life Safety - Fire Marshall, John Patterson: 1st Quarter calls for service increased from 198 last year to 393 this year. This team works closely with the community in abating hazards.
- Increases in call volumes.
- Strategic planning in the fall to guide the District for the next three to five years.
- Upcoming Budgeting Session - May 1.
- Possible increase in Real Market Values of properties.

On a final note, Mayor Russell commended the District for their incredibly quick response time to a recent kitchen fire at the Butte Creek Mill. SOS Alarm alerted the Fire District and they arrived before it was even known there was smoke in the kitchen. Mayor Russell humorously reported the only thing burning at the Mill was cookies in the oven. Nevertheless, he was pleased with the nearly immediate response by the Fire Department.

5. PUBLIC HEARINGS

There were no public hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of April 8, 2014.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Council President Fierke seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; and Bob Russell, aye. The motion passed unanimously.

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April 22, 2014

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7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. There were no questions regarding the bills to be paid. Councilor Bilden moved to approve the Bills to be Paid including the additional bills list (Submission No. 2) in the amount of \$6,221.72. Councilor Sell seconded the motion. Councilor Jenks inquired about a payment for City Card Purchases that was listed on the additional bills list. Ms. Owens responded it was the City's credit card purchases for staff and Council, and this particular month included training and conference expenses. There was no further discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; and Bob Russell, aye. The motion passed unanimously.

9. OLD BUSINESS

There was no old business to discuss.

10. NEW BUSINESS

10.1 Resolution No. 2014-10. A Resolution declaring certain property as surplus and authorizing its disposition.

Police Chief Vern Thompson explained about decommissioning police vehicles after they have been replaced. After the vehicles are decommissioned, another department may use them or they may be auctioned. The Butte Falls Police Chief had inquired about the 2007 Ford Crown Victoria and submitted a formal request to transfer the vehicle to Butte Falls (Submission No. 3). A brief discussion followed.

Mayor Russell asked for a motion to approve Resolution No. 2014-10. Councilor Prunty made a motion to approve Resolution No. 2014-10 and Councilor Sell seconded the motion. There was no discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; and Bob Russell, aye. The motion passed unanimously.

10.2 Continuing discussion concerning 2014-2015 Goal Setting, if necessary.

Mayor Russell stated it was not necessary to continue this discussion.

City of Eagle Point Council Meeting Minutes

April 22, 2014

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11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Council President Fierke reported he had not attended the most recent School Board meeting; however, there was a report in the Upper Rogue Independent. In addition, Council President Fierke reported on inclement weather while he was out of state.

Councilor Bilden announced he planned to attend the League of Oregon Cities (LOC) Board meeting in Salem, and would report back at the next Council meeting.

Councilor Jenks reported attending a Super ACT (Area Commission on Transportation) meeting in Roseburg, as a representative of the Rogue Valley Area Commission on Transportation (RVACT). Presentations were made and \$4M in funding was awarded for projects regarding airports, railways, transit busses, and sidewalks. Some of the awarded projects were for the Coos Bay Railroad, Josephine County automatic weather reporting system, and Medford sidewalk improvements. Robert Miller, Public Works Director, commented that Eagle Point did not have a project that was shovel-ready or met the other qualifications.

Councilor Prunty reported on the recent Parks and Recreation Commission meeting wherein they reviewed the priorities discussed during the Joint Meeting with the City Council. They also discussed grant opportunities at the Parks and Recreation Commission meeting. Mayor Russell inquired about quorums for the meetings, and Councilor Prunty reported the Commission had some new enthusiastic members which had met the quorum requirements.

Councilor Brown reported the Rogue Valley Sewer Services (RVSS) Board would be meeting on April 23.

Councilor Sell reported there had been a Planning Commission meeting; however, she deferred the meeting report to Mike Upston, Planning Director. In addition, Councilor Sell expressed appreciation for the Arbor Day Celebration, noting that she and husband, Randy, were honored and touched.

Mayor Russell explained that a giant sequoia tree was dedicated in honor of Nick Sell during the Arbor Day Celebration on April 11 at the Mattie Brown Park. Mayor Russell also spoke about the flowers blooming around town and thanked volunteers for their help. Additionally, he reported attending a Medford/Jackson County Chamber of Commerce luncheon with guest speaker, Kate Brown, Secretary of State; and announced plans to meet with Hillside Elementary 4th grade students about the "If I Were Mayor, I would..." contest.

12. STAFF REPORTS

Mike Upston, Planning Director, discussed preparations for the May 3rd Community Workshop (Old Fire Station Property). In regard to the Economic Development Commission, it is scheduled to meet on May 5, and its strategic initiatives are displayed on

City of Eagle Point Council Meeting Minutes

April 22, 2014

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the wall in Council Chambers. Regarding the Planning Commission, they recently met and approved a conditional use permit on a single family home on North Shasta. Other Planning items included staff approval of a site plan review for a church on Shasta, and non-related discussions with a developer about potential projects. Mr. Upston also noted the Zoning Ordinance may be brought before the Council to make housekeeping and other changes. Two specific items to address would be about determining which decisions should be administrative decisions or that of the Planning Commission; and the other was about downtown parking requirements. Following Mr. Upston's report, Council President Fierke inquired about the number of single family homes permitted this year, and Mr. Upston reported 25 permits for the fiscal year.

Melissa Owens, Finance Officer, noted the financial report was in the agenda packet and everything is on target as expected. One area that is higher had to do with Building SDCs (System Development Charges) and Building Permits. Ms. Owens explained the City budgeted for issuing 20 building permits, and is well over budget with about 2 ½ months of prime building time remaining before the end of the fiscal year. In addition, Budget meetings are scheduled for May 21, and if needed, a second meeting will be held on May 22. Auditors are scheduled to visit May 5-7. The last item reported on was insurance rates. The City's general liability and auto insurance rates increased, but its experience modification rating went down which resulted in a savings of approximately \$5,000 per year for workers' compensation costs.

Robert Miller, Public Works Director, reported on the arrival of the recently approved 4 MG mixer, and installation plans. Mr. Miller also provided updates on the Covered Bridge Painting Project, Judge Stewart House parking and alleyway, and lighting projects. Mr. Miller clarified that lighting at the Bob Moore Park and some of the lighting on Main Street was scheduled to be completed before July 4th. In addition, grant opportunities for the Parks Master Plan and Lucas Park playground equipment were discussed. Mr. Miller concluded his report by announcing Rural Development's acceptance of the City's environmental assessment, and the upcoming 30 day public review process. Councilor Jenks inquired about the timeframe for making public notice, and there would be two notices in the paper. There was also an exhaustive list of noticing requirements including notifying adjacent property owners.

Police Chief Thompson reported processing two applicants for the Police Department, and was looking forward to having two new police officers.

Joseph Kellerman, City Attorney, welcomed former Council Member Wyn Lewis, who was in the audience.

Henry Lawrence, City Administrator, reported on the Friday Letter being sent out and posted on the website. He also reported working on the budget, and will incorporate the goals for next year into the budget.

Cindy Hughes, City Recorder, acknowledged audience member Don Skundrick, Jackson County Commissioner, who was welcomed by Mayor Russell and others.

City of Eagle Point Council Meeting Minutes

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13. INFORMATION

There were no information items to discuss.

14. ADJOURN

There being no further business, Mayor Russell closed the meeting at 7:40 p.m.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Robert E. Russell, Mayor



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

SPECIAL CITY COUNCIL STUDY SESSION

APRIL 22, 2014

6:00 P.M.

MINUTES

1. CALL TO ORDER – 6:00 P.M.

Mayor Russell called the meeting to order at 6:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Melissa Owens, Finance Officer; Robert Miller, Public Works Director; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Judy Wehle, Parks and Recreation Commissioner; Jerry Zieman, Budget Committee; and a member of the press. There were no members of the public.

2. Review 2013-2014 Council Goals and establish goals for 2014-2015; continue discussion on regular meeting agenda if needed.

The City Council discussed and made favorable comments about the process of reviewing goals. Henry Lawrence, City Administrator, reviewed the 2013-2014 Council Goals, many of which had been completed or are ongoing items. Mike Upston, Planning Director, assisted with taking notes and indentifying goals for 2014-2015, as shown on the attached Exhibit A.

3. ADJOURN

At 6:56 p.m., Mayor Russell adjourned the meeting.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Robert E. Russell, Mayor

2014-2015 COUNCIL GOALS (April 22, 2014)

PRIMARY GOALS	FOCUS	DONE	ONGOING	END DATE	
Livability	Support parks maintenance and staff resource needs.		X		
	Purchase easement and build trail along Little Butte Creek.		X		
	Paint the covered bridge and improve the property around it. corner of Royal & Main.		X	2-5/30/14	
	Completion and Make progress on planning and development of Lucas Park and a skate park. <i>Revised and moved to Recreation</i>			X	
	Focus on downtown appearance décor.			X	06/30/14
	Support nuisance abatement and code enforcement efforts.			X	
Recreation	Highlands Park - planning. Purchase the park property transfer.		X		
	Complete Phase I and development of Lucas Park, and Phase II Planning. completion and Make progress on planning and development of Lucas Park and a skate park.		X		
	Finish Mattie Brown gazebo parking.		X		
	Support and promote youth programs. the Junior Eagles through subsidies to RV YMCA or similar organizations rather than by direct management			X	
	Address Park and Recreation Master Plan as appropriate.			X	
	Hiking Trails			X	
	Water Park - Planning / Development			X	
	Improve walkability / connectivity			X	
	Public Safety	Support programs, fleet, equipment, and training.	X	X	
		Support additional staffing as deemed necessary.		X	
Provide National Incident Management System (NIMS) training for Council.			X		

2014-2015 COUNCIL GOALS (April 22, 2014)

PRIMARY GOALS	FOCUS	DONE	ONGOING	END DATE
Public Transit	Move the public transit initiative forward, reviewing timelines and decision points. Review, analyze, make a decision, and move forward as appropriate. <i>(Revision in bold from City Council Meeting of March 26, 2014)</i>		X	06/30/14
Economic Development	Focus on development opportunities for the old Fire Station property.		X	06/30/14
	Economic Development Commission's Strategic Plan including: Continuing to work with the Chamber of Commerce; support Economic Development Commission's efforts on City promotion; and continue working with Southern Oregon Regional Economic Development Inc. (SOREDI).		X	
	Support the Econ Dev Comm's efforts on City promotion.		X	
	Continue working with Southern Oregon Regional Economic Development Inc. (SOREDI).		X	
	Work with ODOT regarding additional I-5 Signage		X	06/30/14
	Identify opportunities to support preservation of historic structures.		X	
	Review development fees as comparative to other cities.		X	
	Place articles in the League of Oregon Cities magazine.		X	
Community Growth	Support enhanced use of Channel 182 15 program development and city promotion.		X	06/30/14
	Support continued improvements to Harnish Wayside Park and Visitors Center.	X	X	
	Promote volunteerism and associated programs, including outreach.	X	X	

2014-2015 COUNCIL GOALS (April 22, 2014)

PRIMARY GOALS	FOCUS	DONE	ONGOING	END DATE
	Provide more tourist information signs i.e. covered bridge and points of interest. (Blue/Brown signs, etc.)		X	
Fiscal and Administrative Stability	Communication with franchises, and follow-up results of Conduct a franchise financial audit.		X	
	Evaluate Fees and make selected adjustments.		X	
	Support use of staff resources to respond to grant applications.	X	X	
	Promote staff professional development.	X	X	
	Complete water financing operation.		X	
Public Infrastructure	Focus on adding facilities that improve walkability, including safe routes to schools.		X	
	Continue to implement achievable components of the Town Center Plan (streetlights, paving, landscaping/street trees, etc.)		X	

C. Hughes 5-9-14

BILL LIST
5/13/2014

CHECK #	VENDOR	DESCRIPTION	AMOUNT
34113	ALADDIN LOCK & SAFE INC	MASTER LOCKS	\$ 123.00
34114	ALSCO 4564	SUPPLIES	\$ 371.21
34115	ALSCO 556	JANITORIAL/UNIFORMS	\$ 332.99
34117	AVISTA 000163030	UTILITY	\$ 86.91
34118	AVISTA 000188273	UTILITY	\$ 124.73
34116	AVISTA 130069414	UTILITY	\$ 174.82
34119	AVISTA 690085486	UTILITY	\$ 12.24
34120	AVISTA 77085486	UTILITY	\$ 108.65
34121	BDS BUILDING DEPARTMENT SERVICES, LLC	BUILDING, MECH, ELECT, PLUMBING PERMITS	\$ 16,422.60
34122	BIG R	SUPPLIES	\$ 37.13
34123	BIOMASS ONE, L.P.	BUILDING MAINT/REPAIR	\$ 1,890.00
34124	BUD'S TRACTOR SERVICES	ON CALL MOWING	\$ 1,610.00
34125	CENTURY LINK	UTILITY	\$ 1,156.10
34126	CITY OF EAGLE POINT	UTILITY	\$ 51.61
34127	CIVIL WEST ENGINEERING SERVICES, INC	WATER SYS ~JUDGE PARKING~MOORE PARK~MAIN ST LIGHTING	\$ 2,796.05
34128	CLAIRISIA FARNEY	TRAVEL/TRAINING	\$ 110.35
34129	CRATER CHAIN SAW COMPANY	EQUIPMENT MAINT/REPAIR	\$ 299.85
34130	DAILY JOURNAL OF COMMERCE	ADVERTISING~BIDS	\$ 296.70
34131	DANIEL R HORTON	ARCHITECT~OLD FIRE HOUSE	\$ 1,500.00
34132	EAGLE POINT HARDWARE	SUPPLIES	\$ 270.79
34133	EAGLE TOWING AND RECOVERY, LLC	VEHICLE MAINT/REPAIR	\$ 130.00
34134	HAYS OIL COMPANY	FUEL	\$ 1,068.30
34135	HILTON FUEL AND SUPPLY CO	BUILDING MAINT/REPAIR SUPPLIES	\$ 710.40
34136	HORNECKER COWLING LLP	CITY ATTORNEY	\$ 3,594.00
34137	INTERNATIONAL INST. OF MUNICIPAL COURTS (IIMA)	ANNUAL MEMBERSHIP	\$ 145.00
34138	JACKSON COUNTY ROADS	STREET SIGNS	\$ 60.00
34139	JOHN BLACKHURST	JUDGE ~ APRIL 2014	\$ 800.00
34140	KATALYST, INC	GREENHILLS MAINT	\$ 2,053.00
34141	LITHIA DODGE CHRYSLER JEEP #4	VEHICLE MAINT/REPAIR~POLICE CARS	\$ 1,100.08
34142	MEDFORD WATER COMMISSION	MASTER METER CONSUMPTION	\$ 13,984.88
34143	MT SHASTA SPRING WATER	SUPPLIES	\$ 63.50
34144	NEILSON RESEARCH CORPORATION	WATER TESTING	\$ 318.50
34145	OFFICE DEPOT	SUPPLIES	\$ 248.25
34146	OFFICE MAX	SUPPLIES	\$ 154.34
34147	ONE CALL CONCEPTS, INC	LOCATES	\$ 72.60
34148	PACIFIC PAVING	STREET MAINT/REPAIR~PAVING	\$ 2,368.00
34153	PACIFIC POWER 0012	UTILITY	\$ 12,072.37
34150	PACIFIC POWER 0020	UTILITY	\$ 246.56
34154	PACIFIC POWER 0038	UTILITY	\$ 128.19
34155	PACIFIC POWER 0046	UTILITY	\$ 290.74
34151	PACIFIC POWER 0152	UTILITY	\$ 43.09
34149	PACIFIC POWER 0160	UTILITY	\$ 240.15
34152	PACIFIC POWER 0194	UTILITY	\$ 18.49
34156	PACIFIC POWER 0210	UTILITY	\$ 171.07
34157	PACIFIC POWER 0228	UTILITY	\$ 123.07
34158	PACIFIC POWER 0236	UTILITY	\$ 136.96
34159	PBS ENGINEERING AND ENVIRONMENTAL INC	WATER ENVIRONMENTAL STUDY	\$ 2,500.00
34160	PERSONNEL SOURCE, INC	TEMP SERVICES, HARNISH, CODE, MUSEUM, PW 2WKS	\$ 2,745.59
34161	RH2 ENGINEERING, INC	STREET MAINT/REPAIR~SHASTA CREEKSIDE OVERSIZING	\$ 193.24
34162	ROGUE SHRED, LLC	UTILITY	\$ 474.60
34163	ROGUE VALLEY COUNCIL OF GOVERNMENTS	WATER SENCIRONMENTAL REPORT	\$ 3,716.81
34164	SAN DIEGO POLICE EQUIPMENT CO., INC	SUPPLIES	\$ 359.60
34165	SOS ALARM	SECURITY SYSTEM - HARNISH~MUSEUM	\$ 896.44
34166	SOUTHERN OREGON SANITATION, INC	UTILITY	\$ 548.00
34167	SPRINT	UTILITY	\$ 154.34
34168	SYNERGY RESOURCES	OFFICE EQUIPMENT	\$ 406.18
34169	TEKMANAGEMENT, INC	COMPUTER SUPPORT	\$ 133.75
34170	TIMI HOLCOMBE	TRAVEL/TRAINING	\$ 110.35
34171	TMG SERVICES	WATER MIXER 4.0 M RESEVOIR	\$ 34,030.00
34172	TYLER TECHNOLOGIES	ANNUAL MAINTENANCE	\$ 3,433.02

C/Huffman 5-9-14

BILL LIST
5/13/2014

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
34180	TYLER TECHNOLOGIES	TRAINING	\$ 500.00
34173	US CELLULAR 954746875	UTILITY	\$ 555.87
34174	US CELLULAR 958339574	UTILITY	\$ 103.23
34175	USA BLUEBOOK	SUPPLIES	\$ 93.41
34176	WCP SOLUTIONS	SUPPLIES	\$ 216.36
34177	WELBURN ELECTRIC INC	JUDGE STEWART ~HARNISH	\$ 52,910.28
34178	WHITE CITY NAPA	VEHICLE MAINT/REPAIR	\$ 163.54
34179	ZCS ENGINEERING, INC	MATTIE BROWN GAZEBO AND GENERATOR	\$ 1,552.50
			<u>\$ 173,914.38</u>

REFUNDS

34181	AMERICAN BUILDING CO, INC		\$ 380.00
34183	BETH LORI		\$ 51.92
34188	CHARLES HARRY		\$ 14.16
34187	CHRIS HARRINGTON		\$ 42.58
34186	JASON GOODMAN		\$ 19.84
34184	KAREN CHAMBERS		\$ 12.79
34182	LINDA ALVES		\$ 45.29
34185	PAUL CHUNG		\$ 52.73

SUBTOTAL \$ 619.31

TOTAL \$ 174,533.69

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 10.1
Meeting Date: May 13, 2014

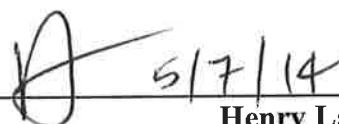
ITEM TITLE: Resolution No. 2014-11. A Resolution proclaiming May 15, 2014 as “National Peace Officers Memorial Day” and May 11-17, 2014 as “National Police Week” in the City of Eagle Point.

SUBMITTED BY: Vern Thompson, Chief of Police (541) 826-4212.

SUMMARY EXPLANATION: The idea of a Peace Officers Memorial Day came into effect on October 1, 1961, when Congress asked the President to designate May 15 to honor law enforcement officers. President John F. Kennedy signed the bill into law on October 1, 1962. Each year, the President of the United States proclaims May 15 as Peace Officers Memorial Day and the calendar week of each year during which May 15 occurs as Police Week. According to the Legal Information Institute, the President is requested to issue a proclamation to: designate May 15 as Peace Officers Memorial Day; to direct government officials to display the United States flag at half staff on all government buildings; and to invite state and local governments and the people to observe the day with appropriate ceremonies and activities.

FINANCIAL IMPACT: None.

APPROVED FOR SUBMITTAL: _____

 5/7/14

Henry Lawrence, City Administrator

STAFF RECOMMENDATION: Staff recommends approval of this item.

RESOLUTION NO. 2014-11

A RESOLUTION PROCLAIMING MAY 15, 2014 AS “NATIONAL PEACE OFFICERS MEMORIAL DAY” AND MAY 11-17, 2014 AS “NATIONAL POLICE WEEK” IN THE CITY OF EAGLE POINT.

WHEREAS, the City of Eagle Point Police Department plays an essential role in safeguarding its citizens’ rights and freedom; and

WHEREAS, it is important for citizens to know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency and its members; and

WHEREAS, there are over 900,000 sworn police officers in the United States, which is the highest figure ever, with 12% female officers. Since 2011, there have been an estimated 1.2 million violent crimes in the United States - a reminder for a police officer there is no “routine” call for service, traffic stop, or typical day; and

WHEREAS, members of the Eagle Point Police Department recognize their duty to serve by safeguarding life and property, protecting the people against violence and disorder, and protecting the innocent against deception and the weak against oppression; and

WHEREAS, the United States Congress and President have designated May 15 as “National Peace Officers Memorial Day”, and the week in which May 15 falls as “National Police Week”; and

WHEREAS, the men and women of the City of Eagle Point Police Department unceasingly provide a vital public service.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

1. The City Council hereby proclaims May 15, 2014 as “National Peace Officers Memorial Day” and May 11-17, 2014 as “National Police Week” in the City of Eagle Point.
2. In addition, the City Council hereby calls upon all residents and patriotic, civic and educational organizations to observe the week of May 11-17, 2014, as “National Police Week” with appropriate ceremonies and observances in which all may join in commemorating past and present law enforcement officers, who have served their communities by faithful devotion to their responsibilities, and, in so doing, have, established a reputation for preserving the rights and security of all citizens.

3. Further, the City Council calls upon all residents and community members to observe May 15, 2014, as “National Peace Officers Memorial Day” in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

Passed in open session on the 13th day of May, 2014.

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

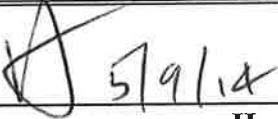
Item Number: 10.2
Meeting Date: May 13, 2014

ITEM TITLE: Resolution No. 2014-12. A Resolution authorizing a donation to the Eagle Point and the Upper Rogue Chamber of Commerce, Community Flower Basket Program.

SUBMITTED BY: Melissa Owens, Finance Officer (541) 826-4212 ext. 104.

SUMMARY EXPLANATION: Several years ago, the City, working with the Chamber of Commerce and Four Seasons Nursery helped to start the Community Flower Basket Program. The Community Flower Basket Program places colorful hanging flower baskets throughout the community to enhance the City's appearance for the enjoyment of residents and visitors. As in past years, the Chamber of Commerce has requested a donation of \$4,000 to \$5,000 to help support the Community Flower Basket Program. Staff has reviewed the budget and is comfortable that the General Fund could support a donation of \$4,000 to \$5,000.

FINANCIAL IMPACT: \$4,000 to \$5,000 Expense/General Fund.

APPROVED FOR SUBMITTAL:  5/9/14
Henry Lawrence, City Administrator

STAFF RECOMMENDATION: Staff recommends supporting a donation to the Community Flower Basket Program.

RESOLUTION NO. 2014-12

A RESOLUTION AUTHORIZING A DONATION TO THE EAGLE POINT AND THE UPPER ROGUE CHAMBER OF COMMERCE, COMMUNITY FLOWER BASKET PROGRAM.

WHEREAS, several years ago, the City, working with the Chamber of Commerce and Four Seasons Nursery helped to start the Community Flower Basket Program; and

WHEREAS, the Community Flower Basket Program places colorful hanging flower baskets throughout the community to enhance the City's appearance for the enjoyment of residents and visitors; and

WHEREAS, as in past years, the Chamber of Commerce has requested a donation of \$4,000 to \$5,000 to help support the Community Flower Basket Program; and

WHEREAS, the City's General Fund can support a donation of \$4,000 to \$5,000.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

1. The City will provide a donation of \$_____ in cash support to help fund the Community Flower Basket Program through the Eagle Point and the Upper Rogue Chamber of Commerce.

Passed in open session on the 13th day of May, 2014.

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 10.3
Meeting Date: May 13, 2013

ITEM TITLE: Resolution No. 2014-13. A Resolution authorizing a City of Eagle Point Personal/Professional Services Contract with Purcell Paintings and Coatings for the Covered Bridge (202) Painting.

SUBMITTED BY: Robert Miller, Public Works Director (541) 826-4212 ext. 105.

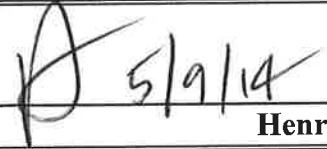
SUMMARY EXPLANATION: The Covered Bridge is in need of painting to preserve the exterior siding. The siding was painted over ten years ago before the siding was installed. The roof was replaced in 2008.

The project was advertised in the Daily Journal of Commerce on March 5, 2014. No bids were submitted by the March 20, 2014 bid opening. The bid opening date was revised to April 29, 2014. Two painting companies were on the plan holder's list, in addition to 11 other plan centers from Washington to Ohio.

Purcell Paintings & Coatings out of Tukwila, Washington was the only bid submitted (Attachment No. 1) in the amount of \$18,750. The project was budgeted in the 2013/14 budget at \$10,000.

Purcell Paintings & Coatings has completed 19 projects over the past 6 years from \$740,000 to \$5,400,000 (see attached list submitted with bid). They are ODOT and Washington DOT certified, and experienced in bridge painting projects.

FINANCIAL IMPACT: The Covered Bridge (202) painting would be funded from the Street Fund, Bridge 202 Maintenance/Repair in the amount of \$18,750.

APPROVED FOR SUBMITTAL:  5/9/14
Henry Lawrence, City Administrator

STAFF RECOMMENDATION: Staff recommends approval of this item.

ATTACHMENT NO. 1 - bid submitted by Purcell Paintings & Coatings.



April 25, 2014

To: Robert Miller
17 South Buchanan PO Box 779
Eagle Point, OR 97524

Re: Covered Bridge #202

INCLUSIONS:

1. Work plan.
2. All labor, material, and equipment to prepare and install 2 coats of high quality water based, semi-gloss exterior white paint.
3. Containment system will be provided to capture all spills and debris from entering water way.

COST: \$18,750

Submitted by;

A handwritten signature in black ink, appearing to read 'D Purcell Jr.', is written over a light gray background.

David Purcell Jr
Project Manager/Estimator
NACE Coatings Inspector
Level 2 - Certified No. 30212
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