



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

FEBRUARY 23, 2011

SPECIAL MEETING MINUTES

1. CALL TO ORDER – 5:00 P.M.

Mayor Russell called the special meeting to order at 5:04 p.m.

Council members present: Bob Russell, Alan Curriston, Kathy Sell, Mike Parker, Ruth Jenks, Jonathan Bilden and Bill Fierke.

Staff members present: David Hussell, City Administrator; Melissa Owens, Finance Officer; Vern Thompson, Chief of Police; Robert Miller, Public Works Director; and Dena Roberts, City Recorder.

2. POSITIONS, RESPONSIBILITIES, ESSENTIAL SERVICES AND IMPACTS.

Dave Hussell addressed Council stating staff would be talking to the Council about their roles and responsibilities. He explained it was important for Council to understand what the staff does and the issues present. He further explained it would set the stage for the goals session on Saturday. Mr. Hussell advised staff would be talking about the city's finances and solutions to resources; if one has resources there are no problems. He explained the city will be facing additional budget struggles in the coming year and Council needs to have a comprehensive understanding as Council will be responsible for adopting the budget. Mr. Hussell stated staff would try to be concise. He then referred to the hand-out from staff and asked the Council to take it home and review it when they have a chance. He encouraged the Council to call him regarding any questions they may have.

Melissa Owens then presented her report on the functions of the Finance Department.

Dena Roberts then presented her report on the functions of the City Recorder' Office.

Dave Hussell presented a report on the functions of the Planning Department.

Melissa Owens next presented her report on the functions of the Building Department.

Chief Thompson presented his report on the functions of the Police Department.

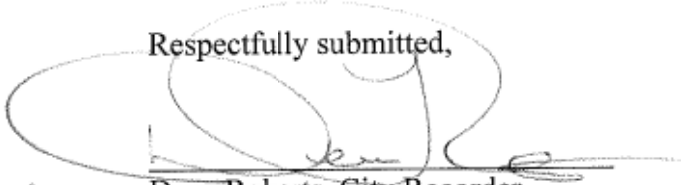
Robert Miller presented his report on the functions of the Public Works Department.

Dave Hussell thanked the Council for their patience in listening. He stated it was important for staff to have Council understand because staff views the relationship as a partnership. Mr. Hussell stated Council is the Board of Directors of the corporation and staff can't run the business without the Council's vision, leadership and understanding.

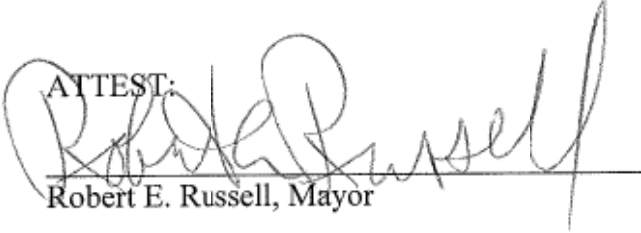
3. ADJOURNMENT.

There being no further business to come before the Council, Mayor Russell adjourned the Special Meeting at 7:39 p.m.

Respectfully submitted,


Dena Roberts, City Recorder

ATTEST:


Robert E. Russell, Mayor