



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

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## OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

November 25, 2014

### REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, and Bill Fierke.

Council Members Absent: Ruth Jenks, Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee and Planning Commissioner; Jerry Zieman, Budget Committee; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Jerry Zieman offered the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

There were no audience questions or comments concerning items not on the agenda.

4. PRESENTATIONS

4.1 Plaque of Appreciation to Steve Hunter for service on the Economic Development Commission and Planning Commission.

On behalf of the City Council, Mayor Russell presented Steve Hunter with a plaque of appreciation for his service on the Economic Development Commission and Planning Commission. Mr. Hunter served as a Commissioner on the Economic Development Commission from January 2006 to December 2013, and on the

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Planning Commission from January 2006 to June 2014. Mr. Hunter expressed appreciation for the opportunity of serving the City and citizens of Eagle Point.

5. PUBLIC HEARINGS

There were no public hearings.

6. CONSENT CALENDAR

6.1 Presentation of Joint Meeting Minutes of October 28, 2014 with City Council and Economic Development Commission.

6.2 Presentation of Regular Meeting Minutes of October 28, 2014.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Council President Fierke seconded the motion. There was no discussion regarding the Consent Calendar. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Bob Russell, aye; Ruth Jenks, absent; Aaron Prunty, absent; and Kathy Sell, absent. The motion passed unanimously by those present.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were any questions regarding the bills to be paid. There being none, Councilor Bilden moved to approve the bills to be paid including the additional bills list (Submission No. 1) in the amount of \$1,275.17. Councilor Brown seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Bob Russell, aye; Ruth Jenks, absent; Aaron Prunty, absent; and Kathy Sell, absent. The motion passed unanimously by those present.

9. OLD BUSINESS

There was no Old Business to discuss.

10. NEW BUSINESS

10.1 Ordinance No. 2014-04. An Ordinance repealing Ordinance No. 2007-03 in its entirety, and creating a new Ordinance establishing Criminal History Record Check Policies.

Police Chief Thompson discussed the revised draft of Ordinance No. 2014-04 and services provided through the LEDS System. The proposed revised draft had been streamlined to include applicants seeking employment and volunteer work with parks or youth organizations, contractors and employees of contractors with the City on public projects, selected business license applicants, liquor license applicants, tow

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truck drivers, taxi drivers, and volunteers of youth and other organizations operating within the City of Eagle Point. City Administrator, Henry Lawrence, requested Chief Thompson to further review Section 2 of the Ordinance (Classification required to authorize criminal background checks), which he did in its entirety. Mr. Lawrence added that the major change from the 2007 Ordinance is that the scope was narrowed on routine checks and the proposed Ordinance provided for the discretion and approval of the City Administrator. Discussion ensued about the origin of the Ordinance, routine audit of the LEADS system, and marijuana licensing. Joe Kellerman, City Attorney, stated his support of the City Administrator's discretion being included in the Ordinance.

Mayor Russell asked for a motion to adopt Ordinance No. 2014-04. Councilor Bilden made a motion to adopt Ordinance No. 2014-04 and Councilor Brown seconded the motion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Jonathan Bilden, aye; Bob Russell, aye; Ruth Jenks, absent; Aaron Prunty, absent; and Kathy Sell, absent. The motion passed unanimously by those present.

- 10.2 Resolution No. 2014-54. A Resolution proclaiming the month of November 2014 as "Pancreatic Cancer Awareness Month" in the City of Eagle Point.

Mayor Russell explained that Mrs. Merrell Schwimmer, whose late husband was diagnosed in 2010 with pancreatic cancer, requested approval of this Resolution to help raise awareness in our community. Mayor Russell reported that pancreatic cancer is the fourth leading cause of cancer death in the United States, third leading cause of cancer death in Oregon, and it is the only major cancer with a five-year relative survival rate in the single digits at only six percent.

Mayor Russell asked for a motion to approve Resolution No. 2014-54. Council President Fierke made a motion to approve Resolution No. 2014-54 and Councilor Bilden seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bob Russell, aye; Ruth Jenks, absent; Aaron Prunty, absent; and Kathy Sell, absent. The motion passed unanimously by those present.

- 10.3 Resolution No. 2014-55. A Resolution appointing Ana Mannenbach to the Eagle Point Parks and Recreation Commission.

Mayor Russell reported a vacancy on the Eagle Point Parks and Recreation Commission had been advertised in the Upper Rogue Independent, the City's utility billing newsletter, and on the City's website and bulletin board in City Hall. In accordance with the Eagle Point City Charter, Mayor Russell announced applicant Ana Mannenbach had been selected for appointment as a Parks and Recreation Commissioner beginning immediately through December 31, 2015.

Mayor Russell asked for a motion to approve Resolution No. 2014-55. Councilor Bilden made a motion to approve Resolution No. 2014-55 and Council President Fierke seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Bob Russell, aye; Ruth Jenks, absent; Aaron Prunty, absent; and Kathy Sell, absent. The motion passed unanimously by those present.

**11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES**

Council President Fierke expressed appreciation for the recent Friday Letter and was pleased to read about the mini bus service. Regarding the School District 9 Board Meeting, there was a special meeting to discuss the Southern Oregon Education Service District wherein they voted to study if it was appropriate to continue with the Service District. The next School Board meeting, although Council President Fierke did not attend the meeting, included discussion about policy issues as well as tennis courts. A budgetary item of \$350,000 for tennis courts included a suggested contribution of \$100,000 from the City.

Councilor Bilden announced the Economic Development Commission was scheduled to meet on December 1, and reported on the recent meeting at Southern Oregon Regional Economic Development Inc. (SORED). At the SOREDI meeting, there was discussion about the County's additional funding to SOREDI and increasing the hours of SOREDI's recruiter. The Rogue Valley Workforce Investment Board also met and discussed a grant for post secondary education to get youth into college or trade school.

Councilor Brown discussed Rogue Valley Sewer Services' (RVSS') new equipment and a recent article in the newspaper about using the new equipment to help find a lady's lost heirloom diamond ring. Councilor Brown reported everything was running well with RVSS and street work is scheduled in Eagle Point.

Mayor Russell was excited to see Christmas decorations going up around town, and reported on a recent Water Commission meeting and Chamber of Commerce meeting. Upcoming meetings and events include the Rogue Valley Council of Governments meeting, Desert Auction at high school, Tree Lighting Ceremony/parade, and the Civil War football game.

**12. STAFF REPORTS**

Mike Upston, Planning Director, reported on an upcoming public hearing for a sign proposal from Rogue Credit Union, and public hearings regarding a mobile food ordinance and land change proposal. Regionally, planners throughout the Valley are working together on providing a wider variety of housing. Efforts are also being made toward achieving air quality requirements. Additional discussion ensued about density levels and Mr. Upston clarified that all communities are different but it may make sense to increase density levels in downtown Eagle Point. Updates about regional planning will be provided to the City Council as they become available.

Robert Miller, Public Works Director, reported on plantings and improvements at Lucas Park, next year's pavement program, work on the Parks and Recreation Master Plan, and reviewing next year's budget.

Police Chief Thompson reported the camera system is in place and scheduled to go online. Crime stats were provided at the meeting (Submission No. 2), and Chief Thompson reported the recruit is doing well at the academy and about halfway finished. Discussion followed about LED (light-emitting diode) lighting at the bridge which is planned to be in place soon. There was additional discussion about infrared lighting.

Joe Kellerman, City Attorney, did not provide a legal report but spoke about being thankful and the Thanksgiving holiday.

Henry Lawrence, City Administrator, referenced the Friday Letter which had been sent on Friday. Regarding Finance, Mr. Lawrence reported on the progress of the USDA (United States Department of Agriculture) loan and interest rates which are anticipated to drop in the near future. Robert Miller, Public Works Director, commented about a plant which requires the consultant to rewrite a report to be reviewed by the State.

13. INFORMATION

There were no information items for discussion.

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session was not held.

15. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(f), To consider information or records that are exempt by law from public inspection, including privileged communication from the City Attorney.

The Executive Session was not held.

16. ADJOURN

There being no further business, Mayor Russell closed the meeting at 7:37 p.m.

Respectfully submitted,

  
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Cindy Hughes, City Recorder

ATTEST:

  
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Robert E. Russell, Mayor