



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

AUGUST 11, 2015

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:01 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Reed Kelly, Project Manager, Civil West Engineering Services, Inc.; Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee and Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Council President Bilden offered an invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

There were no audience questions or comments concerning items not on the agenda.

4. PRESENTATIONS

There were no presentations.

5. PUBLIC HEARINGS

There were no public hearings.

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6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of July 28, 2015.

Mayor Russell announced the Consent Calendar and asked for a motion. Council President Bilden moved to approve the Consent Calendar as presented and Councilor Brown seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Bob Russell, aye; and Bill Fierke, abstained. The motion passed with six ayes.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. There were no questions regarding the bills to be paid. Council President Bilden moved to approve the Bills to be Paid including the Additional Bill List (Submission No. 1) in the amount of \$450.00. Councilor Jenks seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; and Bob Russell, aye. The motion passed unanimously.

9. OLD BUSINESS

There was no old business.

10. NEW BUSINESS

10.1 Resolution No. 2015-42. A Resolution authorizing an Agreement with Civil West Engineering Services, Inc. for Professional Services for the construction of USDA Water System Improvements.

Robert Miller, Public Works Director, provided an overview of the selection process and negotiation with Civil West Engineering Services, Inc. to perform professional services including geotechnical services, surveying, and landscape architecture services for the USDA Water System Improvements. It was noted that the contract had been approved by USDA earlier in the day; however, there would be minor modifications. Reed Kelly of Civil West was present at the meeting as the Project Manager to answer questions but there were none.

Mayor Russell asked for a motion to approve Resolution No. 2015-42. Councilor Jenks made a motion to approve Resolution No. 2015-42 and Councilor Prunty seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; and Bob Russell, aye. The motion passed unanimously.

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- 10.2 Discussion regarding Medford Water Commission's cost of service study and the proposed rate increase.

Henry Lawrence, City Administrator, reported signing a joint letter to the Medford Water Commission (MWC) by the small cities coalition that provided input regarding the cost of service study and proposed rate increase. For the benefit of new audience members, Mr. Lawrence summarized and explained about MWC's proposed rate increases. The letter to the MWC noted there appeared to be an error in the depreciation schedule and expressed the small cities' concern about the MWC increase of operating cost while most other organizations were downsizing during the economic downturn. A positive discussion followed about the joint letter to the MWC. Workshops about the rate increase had been scheduled with the MWC.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke announced there would be a School Board meeting on the following day. One point about the School District was the need to select a new coordinator for future visits with our Sister City, Showa, Japan. Councilor Fierke briefly mentioned Portland State's population forecast but focused the remainder of his report on the coordination of the City Administrator's evaluation.

Council President Bilden commented positively on the Friday Letter.

Mayor Russell expressed appreciation for staff's assistance with the Showa visit and preparation of the Joint Meeting with the School District. Mayor Russell also reminded everyone about the Street Dance.

12. STAFF REPORTS

Mike Upston, Planning Director, reported on canceling the National Night Out event due to the extreme smoke and poor air quality conditions. Regarding development, permits for single family homes continue to be issued at the rate of three to four per month and residential improvements are also consistent. Next, Mr. Upston provided an updated about the Planning Commission's upcoming meeting and Public Hearings on the Cottonwood Village Subdivision. Mr. Upston referenced the Friday Letter which included information about long range planning, the FEMA Flood Study, and Portland State University's population data.

Melissa Owens, Finance Officer, reported the financial report was in the Council Packet. Ms. Owens also mentioned staff changes and recruitment for front office staff. Fortunately, a lot of cross training had been implemented and although the impact would be noticeable, staff remained positive.

Robert Miller, Public Works Director, reported on the seal coat project and Jackson County's upcoming crack seal and chip seal efforts. The 2015 Paving Project is currently being advertised and scheduled for completion in the fall.

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Vern Thompson, Chief of Police, reported time restrictions for operating weed abatement equipment, no smoking signs in the works, and recent technology challenges.

13. INFORMATION

14. ADJOURN

There being no further business, Mayor Russell closed the meeting at 7:29 p.m.

Respectfully submitted,



Cindy Hughes, City Recorder

ATTEST:



Robert E. Russell, Mayor